

AGENDA

Meeting: Chippenham and Villages Area Board
Place: Olympiad Leisure Centre, Monkton Park, Chippenham, SN15 3PA
Date: Monday 11 December 2023
Time: 6.30 pm

Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm - meet the Wiltshire Council Director for Highways, Cabinet Member for Highways and local councillors

Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)
Cllr Dr Nick Murry, Monkton (Vice-Chairman)
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Clare Cape, Pewsham
Cllr Adrian Foster, Chippenham Sheldon
Cllr Howard Greenman, Kington

Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Recording and Broadcasting Information

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Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths

Area Board Delivery Officer – Louisa Young
Democratic Services Officer – Stuart Figini

Items to be considered	Time
<u>Highways Matters Event</u>	
<u>Welcome and Introductions</u>	
<p>1 Highways and Transport Matters</p> <p>To receive a presentation covering the following topics:</p> <ul style="list-style-type: none"> • Strategic Business Plan Priorities • Maintenance • Local Transport Plan • Congestion • Public Transport • Air Quality 	6:35pm
<p>2 Question and Answer Session</p> <p>An opportunity to ask any highways questions.</p>	6:55pm
<p>3 Session Summary and Next Steps</p> <p>To consider the next steps arising from the presentation and subsequent discussions.</p>	7:50pm
<u>Short Interlude - Before Area Board</u>	
<u>Area Board Business Items</u>	
<p>4 Apologies</p> <p>To receive any apologies for absence.</p>	8:00pm
<p>5 Minutes (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 25 September 2023.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Announcements (<i>Pages 9 - 56</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> • Cost of Living Update 	

- Independent Visitor Scheme Update
- Police and Crime Commissioner Annual Report

8 **Information Items** (Pages 57 - 84)

To note the following information items:

- Archaeology Service Annual Newsletter
- Healthwatch Wiltshire
- BSW Together (Integrated Care Board)
- Community First
- Wiltshire AGE UK
- Wiltshire FACT Programme

9 **Outside Body Appointment**

A request has been received for a Member of the Area Board to be appointed as a representative on Chippenham Pride.

The Area Board are asked to consider this request and make an appointment as necessary.

10 **Area Board Funding** (Pages 85 - 90)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets if all grants are agreed:

Community Area Grant	Older & Vulnerable	Young People
£7,068.02	-£43.08	£11,055.88

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1310	Chippenham Pride CIC – advertising events. Total project cost £10,000	£5,000
ABG1391	Yatton Keynell Recreation Association - Solar PV and storage for Yatton Keynell Village Hall to improve resilience and reduce emissions. Total project cost £15,000	£5,000
ABG1447	Chippenham Men’s Shed – Rotavator and strimmer for Chippenham Men’s	£478.98

	Shed allotment. Total project cost £478.98	
ABG1427	Ivy Wildlife Garden – Ivy Wildlife Garden repairs and improvement. Total project cost £500	£500.00
ABG1439	Chippenham Uniform Exchange – Equipment for new premises. Total project cost £713.29	£500.00
ABG1461	Chippenham Sports Club – Facilities heating provision and public walkway and drive lighting for public safety. Total project cost £7,800	£3,900.00

Older and Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1371	Sheldon Road Methodist Church – Community Meals. Total project cost £3,996	£500.00
ABG1401	Doorway Wiltshire – Football project. Total project cost £3,491	£1,745.50
ABG1441	Chippenham Rugby Football Club – Chippenham RFC mixed ability team Cavailleurs. Total project cost £10,500	£5,000.00

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1383	Art Bytes managed by Dot Art Services – Art Bytes championing creativity in Chippenham. Total project cost £39,500	£936.00
ABG1385	Sheldon Road Methodist Church – Heals and Sheldon Road Methodist Church summer and autumn youth programme. Total project cost £4,627	£2,313.00
ABG1395	Chippenham Sports Partnership – Chippenham Olympic and Paralympic Legacy Games. Total project cost £5,000	£2,500.00

Delegated Funding

There have been two grants awarded under delegated powers since

the last meeting, detailed below:

Ref/Link	Grant Details	Amount Requested
ABG1411	Chippenham Men's Shed – A planer Thicknesser for the new workshop. Total project cost £1,790	£895.00
ABG1355	Heritage Trail Project - Heritage Trail Walking Leaflets. Total project cost £3,325	£415.60

Further information on the Area Board Grant system can be found [here](#).

11 **Local Highways and Footways Improvement Group (LHFIG)**
(Pages 91 - 122)

To consider the report and recommendations arising from the last meeting of the Local Highways and Footways Improvement Group on 6 July 2023.

12 **Future Meeting Dates**

Future Meeting Dates (6.30-8.30pm):

- 11 March 2024
- 10 June 2024
- 2 September 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, louisa.young@wiltshire.gov.uk

Close - 8:30pm

MINUTES

Meeting: Chippenham and Villages Area Board
Place: Wiltshire & Swindon History Centre, Cocklebury Road,
Chippenham, Wiltshire, SN15 3QN
Date: 25 September 2023
Start Time: 6.30pm
Finish Time: 8.50pm

Please direct any enquiries on these minutes to:

Stuart Figini (Senior Democratic Services Officer),(Tel): 01225 718221 or (e-mail)
stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)
Cllr Dr Nick Murry, Monkton (Vice-Chairman)
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Adrian Foster, Chippenham Sheldon
Cllr Howard Greenman, Kington
Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Wiltshire Council Officers

Ros Griffiths – Strategic Engagement & Partnership Manager
Louisa Young – Area Board Delivery Officer
Max Hirst – Democratic Services Officer
Kate Blackburn – Director Public Health (allocated to the Area Board)
Dominic Argar – Assistant Multimedia Officer

Partners

Wiltshire Police – Inspector Pete Foster
Chief Constable – Catherine Roper

Total in attendance: 20

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
45	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Clare Cape Gordon Olson</p>
46	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 27 June 2023 were agreed as a correct record and signed by the Chairman.</p>
47	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
48	<p><u>Chairman's Updates</u></p> <p>The Chairman gave updates on outcomes and actions arising from previous meetings of the Area Board, and notified attendees of upcoming events:</p> <ul style="list-style-type: none"> • Wiltshire Local Plan Review • Transport/Highways Matters Area Board Event on 11 December at the Olympiad • Multiply – Online Courses • Update on the Council’s activity and progress on the Climate Emergency - https://youtu.be/LP2FzC7rHSw
49	<p><u>Information Items</u></p> <p>The Board noted the following information items which can be found in the agenda pack:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System)
50	<p><u>Wiltshire Police Chief Constable</u></p> <p>The Board welcomed Chief Constable Catherine Roper, who gave a verbal update on Wiltshire Police.</p> <p>The Chief Constable had been in post 6 months and described the work she had been doing since the force had been graded poorly and placed in special measures in June 2022. The reasons for this were described as:</p>

- Not recognising vulnerable persons and their challenges.
- The response to incidents not being adequate.
- The process from when members of the public first contacted the police to the conclusion of a case was described as having failings all throughout.

The Chief Constable was very conscious that the foundations of Wiltshire Police needed to be rebuilt, and that as trust and confidence in the force had declined the morale within the force had declined as a result.

Rebuilding the fundamentals of Wiltshire Police would lead to being brought out of special measures. This included work already underway on the business-as-usual delivery plan, restructuring the senior management and performance frameworks and refocusing crime-tackling priorities.

The Chief Constable described the Control Room as simply not good enough and stated that serious work was being done to improve the service the public received.

Other areas of improvement included:

- Visibility on the roads to deter criminals.
- Recruitment activities, with emphasis given to opportunities for those in a gap year.
- The Evolve programme, allowing those most involved in day-to-day activity to give their views on where improvements can be made.
- An auditing and inspections regime, ensuring progress had been made through regular reports to the Chief Constable and the Police and Crime Commissioner. Every 6 months the Chief Constable and PCC attend Whitehall to face numerous questions and explain how improvements had been made. The most recent meeting on Monday 18 September had noted improvements in organising and prioritising areas of improvement.
- The speed at which calls are answered. The Chief Constable receives a daily report on the number of calls and how quickly the needs of the caller had been understood and actioned. Teams have arrived quicker than national targets.

Inspector Pete Foster commented that he hadn't seen as high a level of interest and drive for improvement in his 18 years in the Police. He was also pleased that more Police Officers were available to show a presence in public.

In response to a question about engagement and intervention, it was clarified that mobile police stations had been deployed to improve contact with the public. It was agreed that more patrols in local parks and hotspots was needed.

In response to a question about prevention and using an online report system, it

	<p>was clarified that all crimes reported are logged and monitored and if certain locations are deemed hotspots or certain crime types are identified then the police response is adjusted accordingly.</p> <p>It was highlighted that the Licensing Committee had not seen a police presence for a period of time and the Chief Constable agreed that this would be looked at.</p> <p>Erratic driving around the A350 was highlighted as a serious issue.</p> <p>In response to a concern raised on policing numbers, it was clarified that although recruitment was still ongoing, numbers were better than ever, and the situation was described by Inspector Pete Foster as far better than a few years ago.</p> <p>The Chair raised concerns that councillors often miss local policing engagement activities and hopes such activities can be better communicated between them.</p> <p>Concerns around the length of time 101 calls take to answer and follow up was raised and accepted by the Chief Constable as an area they are driving to improve.</p> <p>It was clarified that the Chief Constable is the National Policing Lead for Children and Young People and is responsible for ensuring across England and Wales continually strives to improve in this area.</p>
51	<p><u>Area Board Priority Updates</u></p> <p>Lead Councillors updated the Board on work undertaken in each of the Area Board's Priorities:</p> <ul style="list-style-type: none"> • Priority - Youth engagement and supporting positive mental health and wellbeing in young people (Cllr Ross Henning, Cllr Peter Hutton, Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster) <ul style="list-style-type: none"> • Youth activities supported by the Area Board over the summer holidays. • £10,000 of Million Hours funding awarded to youth projects in Chippenham Hardens and Central ward. • Local Youth Network meeting at Hardenhuish School September 2023. • Chippenham Teen Take Over April 2024. • Area Board funding to WOLT enabled the charge for the high ropes at River Park to be kept down. • Rise Trust delivered detached outreach work throughout the summer. • Rise Trust youth club sessions <p>Million Hours Funding</p> <ul style="list-style-type: none"> • Tell Your Story – 3 sessions and a gig at the end.

	<ul style="list-style-type: none"> • Additional detached outreach work. • Friday lunch sessions. • Trips to the Arc climbing centre. <ul style="list-style-type: none"> • Priority – Addressing climate change (Cllr Nick Murry and Cllr Kathryn Macdermid) <ul style="list-style-type: none"> • Chippenham Climate & Ecological Emergency Forum meeting 21 September 2023. • Focus for 2023/24 - Engaging the parishes, linking with WC Climate Team, Community Directory. • Priority – Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Clare Cape) <ul style="list-style-type: none"> • Chippenham Health and Wellbeing group meeting 11 October 2023 (Integrated Care System / Rethink Mental Illness / Falls Prevention Resources) • Attendees were reminded that Older and Vulnerable adults funding is available. • Priority – Supporting the local economy (Cllr Howard Greenman, Cllr Nick Murry) <ul style="list-style-type: none"> • Household Support Funding for local foodbanks. • Chippenham One Plan consultation update. • Priority – Reducing anti-social behaviour (Cllr Ross Henning, Cllr Liz Alstrom) <ul style="list-style-type: none"> • Supporting partner networks to tackle ASB. • Community Safety forum and Purple Flag Breakfast 6 October 2023. • Rise Trust relocating to Olympiad – safe space and detached youth work from October. <p>The Board wished to congratulate Sandie Webb for her work tackling fraud in Wiltshire which gained national new coverage. Sandie founded Chippenham Community Hub in 2021 during the pandemic and today the hub's focus has shifted to the town's centre for fighting fraud.</p>
52	<p><u>Partner and Community Updates</u></p> <p>The Board noted the following written and online updates, which can be found in the agenda pack:</p> <ul style="list-style-type: none"> • Neighbourhood Policing Team Road Safety Update

	<ul style="list-style-type: none"> • Dorset and Wiltshire Fire & Rescue Service • Chippenham Area Parish Forum Meeting – 19 July 2023 • Chippenham TC Update
53	<p><u>Wilts & Berks Canal Trust - Community Engagement</u></p> <p>Dave Maloney, Chair of the Melksham, Chippenham and Calne branch, gave a PowerPoint presentation which is attached to the minutes.</p> <p>The main points included:</p> <ul style="list-style-type: none"> • The Trust is a registered charity established in 1977 to restore 70 miles of abandoned canal and towpaths between Semington, Abingdon and Cricklade. • As of 2023 29% of towpaths and 6.5% of the navigable canal had been restored. • The Trust had been very active in Chippenham, particularly at their Pewsham learning and heritage restoration site and on the canal towpaths. • Within the presentation, maps were shown of the areas being restored. • Plans for 81 projects are in place which will cost over £300m and it was envisaged the public wellbeing and economic benefits will total over £250m per year upon completion. <p>The Board expressed their gratitude for the presentation and the work that the Trust does for the area and the need for spreading awareness to more Pewsham residents was emphasised.</p>
54	<p><u>Area Board Funding</u></p> <p>The Board considered the following grant applications:</p> <p><u>Older and Vulnerable Grants</u></p> <p>Chippenham Day Centre & Friendship Group requested £2,581.98 towards running costs.</p> <p>Proposed by Cllr Ross Henning and seconded by Cllr Liz Alstrom</p> <p>It was:</p> <p><u>Resolved</u> To award Chippenham Day Centre & Friendship Group £2,581.98 towards running costs. <u>Reason</u> – The application met the Older and Vulnerable Adults Grants Criteria 2023/24.</p> <p><u>Young People Grants</u></p>

	<p>Rag and Bone Arts CIC requested £3,530 towards their Teen Drama Improvisation Workshop & Art Display.</p> <p>Proposed by Cllr Ross Henning and seconded by Cllr Liz Alstrom</p> <p>It was:</p> <p><u>Resolved</u> To award Rag and Bone Arts CIC £3,530 for their Teen Drama Improvisation Workshop & Art Display. <i>Reason – The application met the Youth Grants Criteria 2023/24.</i></p> <p>The Stay Safe Initiative requested £2,175 towards their Digital Empowerment Programme.</p> <p>Proposed by Cllr Ross Henning and seconded by Cllr Peter Hutton</p> <p>It was:</p> <p><u>Resolved</u> To award The Stay Safe Initiative £2,175 for their Digital Empowerment Programme. <i>Reason – The application met the Youth Grants Criteria 2023/24.</i></p>
55	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Board considered the notes and recommendations from the recent meeting of the Local Highways and Footways Improvement Group (LHFIG) which took place on 6 July 2023.</p> <p>Proposed by Cllr Peter Hutton and seconded by Cllr Adrian Foster it was:</p> <p><u>Resolved</u></p> <p>To approve the recommendations from the meeting of the Local Highways and Footways Improvement Group on 6 July.</p>
56	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>
57	<p><u>Future Meeting Dates</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on 11 December 2023.</p>

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Area Board Briefing Note

Service:	Cost of Living
Date prepared:	15 November 2023
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

Cost of Living

With overall inflation stabilising, it is welcome news that some cost pressures for the community have reduced, but with other financial pressures remaining on household budgets, it is anticipated that there will be continuing demand for support and advice as the winter draws in.

The Council is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and will also play a key role in distributing support (e.g. with Warm Packs or free Sim-cards) and advice (e.g. Providing energy advice or signposting to partners).
- We have contacted community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/ opportunities over the Christmas period.
- Foodbanks and Community Food Providers are invited to apply for funding to support their work. Applications are welcome from 13th November 2023 – 21st January 2024. Organisations can make one application in this funding round. Further information and the application form is appended to this update.
- We have further developed our approach to delivering Household Support Fund, working with a range of services and partners to financially support a range of programmes and initiatives.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support.
- We continue to engagement with our communities, through activity such as the Boaters Survey, which has had a terrific response so far, and Community Conversations, to understand need.

The DWP will be issuing the second Cost of Living Payment of £300 to those in receipt of Universal Credit, Jobseekers allowance, Employment support allowance, Income support and Pension Credit between 31st October and 19th November 2023.¹

The Council is pleased to say that, following a successful summer programme that saw more than 1,220 young people take part, Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at www.wiltshire.gov.uk/fuel-programme.

Warm and Safer Wiltshire

Warm & Safe Wiltshire, provided by the council in partnership with Swindon Borough Council and the Centre for Sustainable Energy, is a service to help residents live in warmer, safer and healthier homes. It provides in-depth telephone, home visit and outreach support to people and communities covering a wide package of support: including energy bills, energy saving tips, energy saving vouchers, and funding for heating and insulation improvements in their homes. More information is available at [Warm and Safe Wiltshire advice service](#)

This year, in particular, we are offering grants for broken heating systems and have extensive voucher offer to help with heating and food vouchers. Attached to this briefing is poster for the public highlighting the scheme

Also attached is a leaflet for frontline workers which details training available to frontline workers, which can also be taken up by third sector.

To help different communities access support, we have two Warm and Safe Community case workers covering the North and South of the county providing support to the third sector, home visits and in depth case work. The focus here will be on the 20% most deprived across Wiltshire, Travelling and Boating Communities, and the Military.

Council Tax Reduction Scheme Consultation

We are consulting on possible changes to its local Council Tax Reduction Scheme for working aged people, ensuring it continues to benefit those who need it, and that the scheme evolves in line with Government's developing plans on Universal Credit.

The consultation is now open until 27 November 2023. I'd like to encourage people to respond via the electronic survey online at <https://www.wiltshire.gov.uk/benefits-council-tax-reduction> - paper copies are available in all of Wiltshire's libraries and main hubs. So far, more than two hundred responses have been received.

Potential changes to the scheme should result in it being more generous to people in hardship who are eligible to receive support, and that in turn should help to reduce the overall council tax debt written off each year due to those who are unable to pay.

¹ [Cost of Living Payments 2023 to 2024 - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Wiltshire Food Banks and Community Food Providers Support Fund

Grant Application

Wiltshire food banks and community food providers, are invited to apply for funding support for the following categories:

- The purchasing of food, or food vouchers (up to £5,000)
- Support costs that enable the food setting to bring in professional financial advice (no funding limit - each proposal will be assessed individually)
- The purchasing of capital items that enable residents to reduce their energy costs, which could be used at the food setting or in residents' own homes (no funding limit – each proposal will be assessed individually)

This funding cannot be used for ongoing operational costs. Eligible organisations will be from the voluntary and community sector and will provide food free of charge, or at a subsidised rate.

Applications are welcomed for this second funding round available from 13th November 2023 – 21st January 2024. Organisations can make one application per funding round.

Applicants are encouraged to discuss their application with their local Strategic Engagement and Partnerships Manager (SEPM). You can find the contact details for your local SEPM [here](#).

Applications will be assessed on multiple factors including the number of households they support, the evidence of need provided and the value of the service being offered to residents. It is anticipated that funding demand will be high, so please be aware that there may not be sufficient funding to fully support all requests.

To submit your application please complete this form and return to areboards@wiltshire.gov.uk. Please note, it is essential that all successful applicants return a proforma regarding the use and impact of the funding. This will be provided to all successful applicants with the required deadlines for submission.

1) Food bank or food provider details

Food bank or food provider details	
Address	
Contact name	
Contact telephone number	
Contact email address	

2) Detail regarding your application?

Please provide a description of how the requested funding will be used? Please use a separate box for purchasing of food, advice costs or other.	Expected no. of households to benefit from the funding?	Amount being applied for?

3) Please provide as much evidence and detail as possible as to why this funding is needed (if advice services are being proposed, please provide details of the relevant organisation who will deliver this).

4) How do residents access food from your organisation?

- Referral system
- Open access
- Other - please advise here:

5) Any other relevant information to support your application?

6) Declaration

Supporting information; please confirm that the following documents will be available to inspect upon request (You do not need to send these documents to us):

- I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request.
- The information on this form is correct, that any award received will be spent as specified.

Signature	Name	Position	Date



Are you a frontline worker in Wiltshire?

Warm & Safe Wiltshire can help you help others stay warm this winter.

We offer free advice and support to Wiltshire residents to help lower their heating bills, stay warm and improve their health. This includes:

- Replacing broken heating systems.
- Accessing financial assistance – such as prepayment meter vouchers or discounts on bills.
- In-depth casework with a trained advisor.



Frontline workers can also explore our **FREE** training options, from a brief overview of our services and how clients are supported, to an in-depth look at how to identify potential clients needing support.

▶ You can refer Wiltshire residents to us quickly and easily using this online form: www.warmandsafewiltshire.org.uk/referral

Or call **0800 038 5722**

To book a FREE training session please email: warmandsafe@cse.org.uk

Cold home? High bills?

We're here to help ...



If our house is cold or you are struggling to pay your heating bills, please get in touch.

Warm & Safe Wiltshire offers **free advice and support** including:

- Grants for broken heating systems if you meet the criteria.
.....
- Vouchers to help pay your bills.
.....
- Other grants you may be entitled to.
.....

Call us free today

0800 038 5722

Email

warmandsafe@cse.org.uk



Working in partnership with

Wiltshire Council

Area Board Briefing Note

Service:	<i>Voice and Participation</i>
Date prepared:	16/10/2023
Further enquiries to:	Sue Nash
Direct contact:	Sue.nash@wiltshire.gov.uk

Independent visitors (IVs) are adult volunteers who provide independent, one-to-one befriending support to children in care. Their role is to "visit, advise and befriend" the young person with whom they are matched.

The 1989 Children Act made it a duty for Local Authorities to provide IVs for those young people living in care who have little or no contact from their parents or family. In 2008, the Children and Young Person's Act extended this duty so that any young person in care could be eligible to have an IV, if considered to be in their best interests.

Current Status:

As of the most recent update, we have successfully matched 72 young people with independent visitors.

In Progress:

Additionally, there are currently 17 matches in progress, all of which are proposed to become active before Christmas. This will bring our total matches to an impressive 89. This remarkable increase of 21 matched young people in this financial year marks the second consecutive year of the most significant growth in our numbers, with the previous year seeing an increase of 10 matches. It's worth noting that this achievement is even more impressive when considering the 8 matches that are scheduled to close soon.

National Context:

Nationally, our success is measured against similar schemes by the National IV Network. Specifically, we are assessed based on the percentage of young people in care who are matched with an IV across the county. With 89 matches, our matched population will stand at 17.3%. To put this in perspective, the national average, as reported in the last Freedom of Information (FOI) report by the National IV Network, was only 3.3%. The highest matching percentage in England and Wales was 16%.

Future Projections:

In the coming months, four of our young people will reach the age of 18, causing a slight decrease in our matched population to 16.4% by the end of the financial year. Nonetheless, this remains a significant achievement and showcases our dedication to making a difference in the lives of care-experienced individuals.

Impact on Waiting List:

An essential outcome of these matches is the reduction of our waiting list. As more young people are matched with independent visitors, our waiting list is projected to decrease to 22 individuals. This will mark the lowest number of individuals on the waiting list since we began keeping records.

Promotion of the IV Scheme:

We encourage the Area Boards to actively promote the IV Scheme by directing prospective volunteers to our website: [Independent visitor scheme - Wiltshire Council](#). This will help us continue our mission to provide meaningful support to young people in care and achieve our goals of positive social change.

Conclusion:

Our remarkable increase in matched young people, high matching percentage, and the decrease in our waiting list demonstrate our commitment to making a difference in the lives of care-experienced individuals. We look forward to your continued support and engagement in promoting the IV Scheme.



The Police and Crime Commissioner's
ANNUAL REPORT
2022-23

Wiltshire and Swindon

pcc



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Foreword from Philip Wilkinson, Police and Crime Commissioner



Welcome to my Annual Report which I hope you will find informative as well as providing an insightful summary of the work undertaken by myself and my team during the 2022/23 financial year. It has certainly been another busy and productive year, with progress being made across all the priorities of my Police and Crime Plan 2022-25.

Since starting in this role, my mission, and that of my Office, has always been Making Wiltshire Safer – safer for all those who live, work and visit our county. I am totally committed to driving this mission throughout the remainder of my term as

I continue to deliver on the commitments that I have made to all residents.

While the Police and Crime Panel hold me to account, the role of the Police and Crime Commissioner is, on behalf of the residents of Wiltshire and Swindon, to hold the Chief Constable to account to maintain an effective, and legitimate, police force and the delivery of my Police and Crime Plan. This plan focuses on the priorities that you made me aware of through my many meetings with the public and our various survey feedback.

“ My mission has always been to make Wiltshire a safer place to live, work and visit. ”



The recruitment of a new Chief Constable was a conscious decision on my part to bring an experienced and senior chief officer to Wiltshire and I am pleased to be able to report that the actions Chief Constable Catherine Roper has been taking are delivering the necessary changes that we need to improve the performance of Wiltshire Police.

There has been a defined focus on quality of service, on driving performance, an increased focus on victims and quality of investigations to boost outcome rates. We have also seen a determined effort by the Chief to encourage leaders within the Force to take control and drive-up standards and for our communities to receive more visible, proactive policing.



There remains much work to be done and Chief Constable Roper has been detailing these improvements and actions in her fortnightly open letter to me, which she also shares with you - so you can hold us both to account.

I, and my strengthened team spent much of last year challenging the previous Chief Constable to empower and better support the front-line commanders and officers and which included putting in place a new hierarchy of leadership training courses.

Towards the end of last year and supported by the Government's 'uplift' in police officer numbers, we finally started to see some serious improvements in operational performance, and I am delighted to report that with Chief Constable Roper, and a restructured leadership team in place, these improvements are accelerating.

In summary, Wiltshire Police is an improving police force, which combined with the additional services commissioned by my office is an improving police service.

Collectively we are making considerable progress in many specialist areas of policing but we still have much more to do before Chief Constable Roper and I can be confident that we have the most effective operational processes in place to provide the policing service that our residents want and deserve.

It has taken nearly two years since I was first elected but I am now confident that working with Chief Constable Roper, and her new team, we will see positive progress when they are next assessed by His Majesty's Inspectorate of Constabulary and Fire & Rescue Services.

First and foremost, though, and more importantly than any inspection, I want Wiltshire Police, supported by my team, not only to continue to make Wiltshire safer but also for you, our residents, to feel safer in your communities too.

Only when we deliver that mission, and have earned the trust and confidence of you, our residents, will I be satisfied.

Philip Wilkinson
Wiltshire and Swindon Police and Crime Commissioner

Police and Crime Commissioner **role**

As PCC, I ensure the public has a direct voice in policing and crime matters. I am also responsible for:

- Setting the strategy for policing and community safety through a Police and Crime Plan
- Commissioning a range of services to deliver the Police and Crime Plan
- Commissioning support services for victims of crime
- Setting the annual policing budget and the precept
- Providing a local link between police, local authorities, Wessex criminal justice, partner agencies and communities
- Consulting and engaging with members of the public, specifically victims of crime
- Maintaining an efficient and effective police force
- Holding the Chief Constable to account for the operational delivery of policing and the performance of the force
- Publishing an annual report reporting on progress made against the Police and Crime Plan
- Appointing, and if necessary, removing a Chief Constable
- Contributing to the response to national and regional criminal activity and threats as set out by the Home Secretary in the Strategic Policing Requirement.





Your Police and Crime Commissioner - find out about my role and work

I am keen that Wiltshire's residents can find out as much information as possible about the role of the PCC, my office and the work that is being carried out.

As well as sending regular updates to all parish council magazines, there are a range of options on my website where you can access the latest news and performance reports:

- » [Making Wiltshire Safer - Wiltshire and Swindon Police and Crime Plan 2022-2025 \(office.com\)](#)
- » [Quarterly Performance Reporting \(wiltshire-pcc.gov.uk\)](#)
- » [Philip Wilkinson - Choose My Police and Crime Commissioner \(choosemypcc.org.uk\)](#)
- » [Campaigns \(wiltshire-pcc.gov.uk\)](#)
- » [Media releases - OPCC News \(wiltshire-pcc.gov.uk\)](#)
- » [Area boards - Scheduled meetings - Wiltshire Council](#)
- » [Police and Crime Panel - Scheduled meetings and reports \(Wiltshire Council\)](#)

Our policing area

Surrounded by the counties of **Berkshire, Dorset, Gloucestershire, Hampshire, Oxfordshire, and Somerset**

Covers an area of almost **3,500 sq km**



Salisbury Plain

is the principal home and training ground for the armed forces



Two unitary authorities

Swindon Borough Council and Wiltshire Council



Population of **726,951***

Swindon = 222,881* Wiltshire = 504,070*
(*ONS 2020 estimates)



2,298 employees

1,165 police officers,
122 PCSOs, 1,070 staff



Oldest county force

in England - established on **13 November 1839**



Historic monuments

such as Stonehenge, Avebury and the city of Salisbury

Has rural and market towns

Calne, Chippenham, Devizes, Marlborough, Malmesbury, Royal Wootton Bassett, Warminster and Trowbridge



Swindon

a vibrant town located on the M4 corridor, homes lots of national and global head offices



Budget of **£134m**

Central grant **£73m**

Police council tax **£61m**



Wiltshire police demand:

More than **43,000** recorded crimes (pre-Covid)



More than **103,000** 999 calls

More than **268,000** 101 calls



11,000 victims of crime supported by PCC victim services

Making Wiltshire Safer: Police and Crime plan overview



Making Wiltshire Safer: Police and Crime Plan 2022-2025 was informed by you – our residents.

I consulted widely via the Use Your Voice survey, public discussion groups, with 462 responses from partners on behalf of large parts of our community, including MPs, local authorities, and councillors in Wiltshire and Swindon.

I listened to key stakeholders and partners, using Focus Group sessions including representatives from diverse communities and young people, and listened to the Chief Constable and colleagues within Wiltshire Police, before publishing my Plan, after approval from the Wiltshire and Swindon's Police and Crime Panel.

You told me that you wanted a police service which fights crime, prevents Anti-Social Behaviour (ASB) and drug-related activities in your communities, delivers improvements in road safety, tackles rural crime and reduces serious violence and domestic abuse.

These areas were important to you and my Police and Crime Plan has ensured that the strategic blueprint range of activities to achieve improvements have been carried out.

Since its publication in March 2022, I have continued to listen to the comments and ideas of Wiltshire and Swindon's communities, also drawing from a wide range of public surveys and crime data to shape delivery.

My mission has always been to make Wiltshire safer through the provision of a quality and efficient police service which tackles the crimes that matter most to our communities. My **Making Wiltshire Safer: Police and Crime Plan** sets out the direction for Wiltshire Police's focus and priorities from 2022 – 2025 to help to achieve this.

“ It is my job as Police and Crime Commissioner to ensure Wiltshire Police has the necessary resources to fight and prevent crime. ”

During the last year, our communities have reinforced the need for more frontline police officers – and I agree with them.



Using your support for a precept increase, Wiltshire Police has recruited additional police officers to help provide more visible policing in communities and quality investigations. Working with the Chief Constable, and on her operational advice, we will increase the total number of officers by 32 in the annual review of the current workforce mix.

These officers will bolster Wiltshire Police's work in the community, and crime investigation, and are in addition to the Uplift officers who are also coming through the recruitment and training pipeline into our communities, as well as specialist roles and the rural crime team. This will mean Wiltshire Police will better meet the needs of our communities.

The Plan has four priorities:

PRIORITY 1: Provide a police service that meets the needs of its community

Due to the government's uplift programme, we now have 150 more officers than two years ago – and the most police officers Wiltshire Police has had in more than a decade. This is alongside a new targeted operational model that places more officers in the neighbourhood teams and in the community.

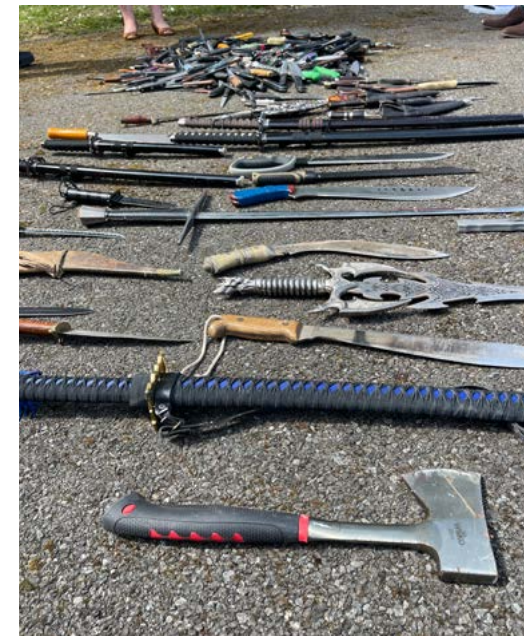
We also now have two mobile police stations to visit our smaller towns and villages where police stations have been closed and to improve the service we deliver. Wiltshire Police has two more mobile stations in the delivery pipeline and we hope these will be out in our communities soon.



We still have work to do to improve our response to 101 calls but that is a work in progress.



and the Force have significantly stepped-up targeted enforcement and disruption activity to target these offenders involved in gang violence. Following the government's establishment of the Serious Violence Duty, my office has been leading efforts to better coordinate the multi-agency response to knife crime in our communities, through the Community Safety Partnerships in Swindon and Wiltshire and invest the additional funding we have secured to divert those young people most at risk of serious violence and support those affected.



Op Sceptre: some of the knives surrendered

PRIORITY 2: Reduce violence and serious crime

Two years ago, the positive outcome rate for rape and serious sexual offences in Wiltshire were some of the worst in the country and less than 2%. The Force's positive outcome rate as of March 2023 is 22.6% which, while still too low, is an improvement I am determined to sustain, and I encourage any victims to please report any crimes to the Police.

The use of illegal substances is a complex and long-term challenge but Wiltshire Police is now the best performing force in the country per head of capita for county line drug disruptions and my office is working closely with partner agencies across the Combating Drugs Partnerships in Wiltshire and Swindon to help those affected by substance abuse by delivering high-quality treatment and recovery, as well as targeting the networks to reduce supply and demand.

There is understandable concern from communities about the rise in knife crime and serious violence, particularly by young people,



PRIORITY 3: Tackle crimes that matter to local communities

You asked me to focus on road safety, anti-social behaviour, and rural crime.



Wiltshire Police's approach to delivering road safety is a combination of education, effective enforcement, and deterrence.

In 2021, the Force issued a total of **192** enforcement tickets, referrals to court and speed awareness courses. As a result of significant investment, between the 1 April 2022 and 31 March 2023, this team undertook enforcement at **220** locations issuing **2,561** speed awareness course tickets, **330** fines and points and **44** court appearances.

A key commitment I made in my plan was to use data from community Speed Indicator Devices (SIDs) to better inform and target the police's enforcement activities to areas of greatest risk and I am pleased to confirm that this is now happening.

You can keep up-to-date with where speed enforcement action is happening across our county by visiting my webpage – [Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk).

Tackling anti-social behaviour requires a comprehensive approach with local authorities and other partners, as many of the solutions and interventions are delivered by organisations other than the police. While the overall trend for anti-social behaviour is heading down, I recognise the impact this type of crime can have on individuals and communities, and I am pleased that where hotspots do emerge the police and local authorities are working together to tackle it swiftly.

Significant investment has been Op Galileo, which forms part of Wiltshire Police's Rural Crime strategic plan and is a national campaign which seeks to combat offenders poaching and hare coursing. My office has funded drones and night vision equipment to drive enforcement improvements. As a result, there has been a 55.5% reduction in hare coursing and a 64.3% reduction in poaching crime logs.



PRIORITY 4: Improving the experience of victims and delivering justice

My office commissions many of the services which support victims and using local funding, as well as money from the Ministry of Justice, we invested £2M in these services in 2022-23.

I chair the Wiltshire Criminal Justice Board which works to coordinate criminal justice services and improvements across the system, working with the Crown Prosecution Service, HM Courts and Tribunal Service, Prison Service, Probation Service, youth justice services, local judiciary, Legal Aid Agency, and the police.

2022 – 2023 Police and Crime plan progress update

Priority one



A police service that
meets the needs of
its communities

Recruitment of Chief Constable

I was delighted to appoint new Chief Constable, Catherine Roper, following a competitive recruitment process in February 2023. Appointing a Chief Constable is one of the most important decisions I will make while in office and I am grateful for the support of my office in bringing the comprehensive recruitment process to a successful conclusion.

We are fortunate to have secured such considerable policing experience and aptitude in Chief Constable Roper. Her focus and commitment to delivering a quality police service for the county's residents was evident and I was particularly heartened to hear the passion she will bring to improving the performance of, and confidence in, Wiltshire Police.





Uplift achieved

Wiltshire Police successfully increased its full-time equivalent police officer numbers to over 1,165 by March 2023 meeting the Government's national uplift campaign. I have also invested in additional officers and staff to ensure that Wiltshire's residents see an improved and more visible police service.

Annual drug offences crime volumes

There was a 10% decrease between April 2022 – March 2023 (1,109) and April 2021 – March 2022 (1,205). The national figures for crime disruption activity show Wiltshire Police are the top force in England and Wales for the past two years.

Mobile police stations

I approved investment for Wiltshire Police to purchase two further mobile police stations that will be active in rural communities and support night-time economy policing operations in our larger communities during certain weekends. They are equipped

and designed to replicate actual police stations, supporting neighbourhood policing officers further in their work protecting our communities.

HMICFRS vetting and misconduct

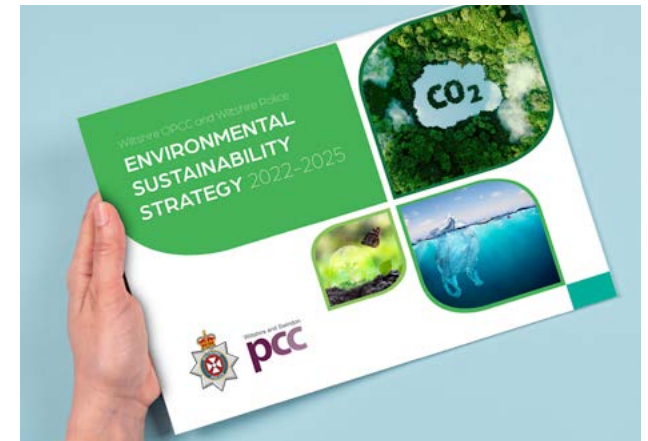
Together with Chief Constable Roper, I have reviewed all local standards and vetting policies to ensure they are fit-for-purpose. A comprehensive review of all existing misconduct cases has been completed by the Force. All Force staff and officers are being checked against national police data bases and I have taken the additional step to include all OPCC staff in this review.

Police training

My office commissioned an external review of Wiltshire Police training, receiving 80 recommendations for immediate actions to improve training and development for officers and staff. As a result, I approved investment of £1.2m to improve the training estate which includes new facilities and IT equipment, with the aim to significantly enhance the capability and quality of training the Force can deliver for staff.

Force and OPCC Environmental Sustainability strategy

We are focused on delivering reductions in emissions and reducing our impact on the environment. We have set our objectives inline with key government policies, and we are committing to refining our understanding of our environmental impact as an organisation and across our supply chains. We are working to increase our understanding and systems to monitor, and subsequently reduce our impact across our organisation and workforce.



Melksham custody refurbishment

I approved a £3.7M investment to fund refurbishment works within the custody suite at Melksham, including mechanical and electrical system upgrades, an improved air lock system, a more secure alarm network and a refresh of the custody desk, offices, and cells. The improvements will also meet Home Office compliance advice, as well as HMICFRS inspection criteria. This in turn will help to improve future Wiltshire Police PEEL reports and overall custody standards.

These works will ensure Wiltshire Police provides modern custodial facilities for improved detainee safety and better evidence collection opportunities to inform investigation and charge outcomes. The design also incorporates important improvements to the way in which detainees with neurodivergent conditions are managed whilst on custody. I am confident that all areas of policing will reap the benefits of this refurbishment project.



Tidworth police station

The new community police station in Tidworth replaces the town's ageing community centre and the old police stations in Tidworth, which was no longer fit-for-purpose for modern policing. The partnership with Tidworth Town Council is enabling the construction of a new police station, with an investment of £2M from the OPCC, with a better facility for people living in the local community, which will be more accessible and will create a better working environment for our officers and staff.



Southern policing hub

I am committed to a Safer South Wiltshire and have listened to residents' concerns, alongside the operational advice from Wiltshire Police. A public consultation event was held at Salisbury Guildhall 31 October, which more than 100 people attended in person. It is a key part of my Police and Crime Plan – and a core component of my Estate Strategy- to have major policing hubs to cover the north of the county, which is Gablecross in Swindon, and one in the south, in the Salisbury area. We have proceeded to explore several options for possible locations – and finances allocated within the Medium-Term Financial Strategy for investment.

Scrutiny panels

These panels are made up of local volunteers from a diverse range of backgrounds and experience. They meet regularly to review body worn video footage of the use of force and stop and search, and to monitor the use of Out of Court Resolutions by the police. The panel offers a public perception of policing, which is shared directly with officers, providing organisational learning and helping to improve procedural justice.

Priority two



Reduce violence and serious harm

Op Soteria

Part of the government's Rape Review, Operation Soteria is a Home Office-funded research and change programme which has developed a new national operating model for the investigation and

prosecution of rape and serious sexual assault. In March 2022 the Home Office announced Wiltshire Police would be included in phase two of Op Soteria, alongside Dorset and Hampshire forces. Op Soteria ensures every police force is focused - not only to improve the service victims receive - but to ensure everyone in the criminal justice system is working to improve charge rates and convictions, which have been appallingly low. These principles are perfectly aligned with the priorities within my police and crime plan.

Serious Violence

Tackling knife crime and serious violence is a key priority for Wiltshire Police, and they have undertaken significant enforcement activity across response to community concerns. The police approach is always intelligence led, and operations have been focused on high-harm causers – those individuals known to be part of gangs and most at risk of being engaged in serious violence or carrying bladed weapons.

Following the establishment of the Serious Violence Duty by the government in January 2023 my office has been leading the coordination of partner agencies from across policing, health, local government, justice and education to work with the community to tackle the root cause of knife crime. The OPCC has funded a number



of interventions and diversionary activities in partnership with other agencies to reduce young people's interaction with the criminal justice system.



These include 'PL Kicks' – a scheme run by Swindon Town FC Community Foundation in conjunction with the Premier League which uses football to engage young people between 8-18 years of age. It was set up in 2006 as a way of using football to engage young people and to try and tackle issues such as anti-social behaviour, youth violence and to improve community safety. The areas where the scheme is being delivered has seen an increase sports participation and a reduction in anti-social behaviour.

“

One of my friends told me about Foundation park on Fridays. Then Miss (his teacher) said that you could come every Friday. I told all my friends and I've been here for a year or two and it's a very good experience. I play with some of the olders as well and it's beautiful.

Joseph
PL Kicks Youth Member

”

“

I found out about PL Kicks after they posted an advert at New College. I made a few friends and now I come every Friday. Without those Friday sessions, I'd probably be at home playing video games or on the street doing something worse.

Honestly, it's amazing because you get your legs warm and your heart pumping – you feel alive.

Lenon
PL Kicks Youth Member

”

The OPCC has also provided funding to support the mobilisation of the nationally recognised 'Focussed Deterrence' model, which involves police officers working with Swindon Youth Justice Service in a multi-agency team to deliver engagement and enforcement interventions for those young people who are the greatest risk of committing serious offences. Street Doctors and the Blunt Truth are examples of educational interventions the OPCC are also funding with the Youth Justice Service to deliver emergency first aid training sessions which empower young people affected by violence to keep themselves and others safe.

Op Sceptre

In addition to these proactive operations and interventions, Wiltshire Police also undertake extensive community engagement, primarily through schools, as part of the national operation to reduce knife crime, Operation Sceptre. This involves the police conducting test purchase operations to ensure young people are not able to buy knives illegally, undertaking knife sweeps within the local community to recover discarded weapons



and placing amnesty bins in community locations to encourage the safe disposal of these weapons – since 2018 this has resulted in the removal of over 1,200 knives and blades from our streets.

Op Scorpion

Together with fellow Police and Crime Commissioners, and their respective Forces across the south west, we have collaborated on Op Scorpion to disrupt drug dealing, and associated crime, in our communities. Tackling drug-related crime, rooting out dealers and disrupting supplies of drugs onto Wiltshire's streets has been the direct result of a regional, co-ordinated, campaign led by the south west region's five Police and Crime Commissioners. Outcomes from the campaign are detailed on page 20.



Safety at Night Charter

My office launched the Safety at Night Charter across Swindon and Wiltshire in 2022 which is aimed at supporting local businesses across the night-time economy to reduce violence and help the public feel safer when out at night. Aimed at pubs, bars, restaurants as well as leisure and event venues and transport providers, the charter provides practical advice and guidance for businesses and their staff on establishing and maintain a safe space for everyone, but with a focus on women and girls as we know from our own survey that they are often disproportionately affected by crimes in these venues. More than 150 organisations have signed up across Wiltshire and Swindon

and this has been supported by proactive, high-visibility, policing operations, targeted in hotspots areas to tackle violence in the night-time economy and provide reassurance to the public.

Support for victims

Almost £900,000 of funding for victims in 2022-23 was utilised in the support of victims of sexual harm and domestic abuse across Wiltshire and Swindon with more than 4,000 victims of domestic abuse being supported by specialist services and 1,700 victims of sexual violence receiving dedicated support. During the year I worked with Wiltshire Council to recommission the domestic abuse service with increased referrals available to victims, and the provision of mental health support and a specialist team to support moving people into refuge accommodation. My office also worked with NHS England to recommission therapeutic interventions to support victims of child abuse.

FearFree

FearFree is an organisation working to break the cycle of domestic abuse and sexual violence. It brings together services for victims of Domestic Abuse and their families, providing a full range of services with a single, easy to use access point.



“

I've had the pleasure of working with several Independent Domestic Violence Advisors (IDVAs) over the last two years and they have all been extremely kind. As well as regularly checking in with me and keeping me updated, they helped my confidence grow.

”

“

An in-person group full of wonderful facilitators and participants. The group captured a lot of what we experience on the other side of trauma and used that knowledge to help us pursue our personal growth. The group was also done in a safe and calming environment. The facilitators were kind and knowledgeable and always available to listen.

”

Their professional, fully trained and hugely caring teams work across communities in the South West, providing personalised support services to help victims change or move on from abusive relationships, supporting people who have experienced sexual violence or stalking, supporting children and young people affected by abuse to move on with their lives and running voluntary programmes for perpetrators to help them change their behaviour.



Domestic abuse perpetrator programme

Through a progressive partnership approach between my office and the Probation Service we have launched a domestic abuse perpetrator programme delivered by the Integrated Offender Management Team within Wiltshire Police to comprehensively monitor 64 high-risk offenders in the community and custody and deliver behavioural change interventions designed to reduce their likelihood of reoffending.

Sexual Assault Referral Clinic (SARC)

This service offers immediate support to victims of recent or non-recent rape or sexual assault, offering confidential, practical and emotional support from a team of specialist staff. I was pleased that my office and NHS Southwest were awarded the “Best Procurement Delivery Award” for the recommissioning of this service in October 2022, following the launch of the new contract as it demonstrated our commitment to the quality of this service for victims and the importance of the support provided through every step of the process.

Sounds Like Women

Sounds Like Women is an organisation raising awareness about the most pressing issues for women, girls, their families and communities, including domestic abuse. The group's mission is to empower through music and a range of music services and community activities.



“

As a survivor of domestic abuse, I found the group when I was a shadow of my former self. I went along to the musical workshops, where through various exercises it helped me to find my voice... quite literally! Now I have the confidence speaking out something I wouldn't say before!

”

“

I was so very quiet and very withdrawn and I started doing the workshops. It was once a week and over a period of time, it gradually brought out the real me that was hiding inside, the one that had been scared away. And it literally, though music therapy, bought my voice back.

”

Starting Point mentoring pilot

My office has funded a pilot with Swindon Borough Council to deliver mentoring to 20 young people most at risk of entering the criminal justice system or being exploited through involvement in gang crime. This is focused particularly at those children attending EOTAS (Education Other Than at School) and I will fund a similar pilot in Wiltshire in 2023-24.



Operation Cavell

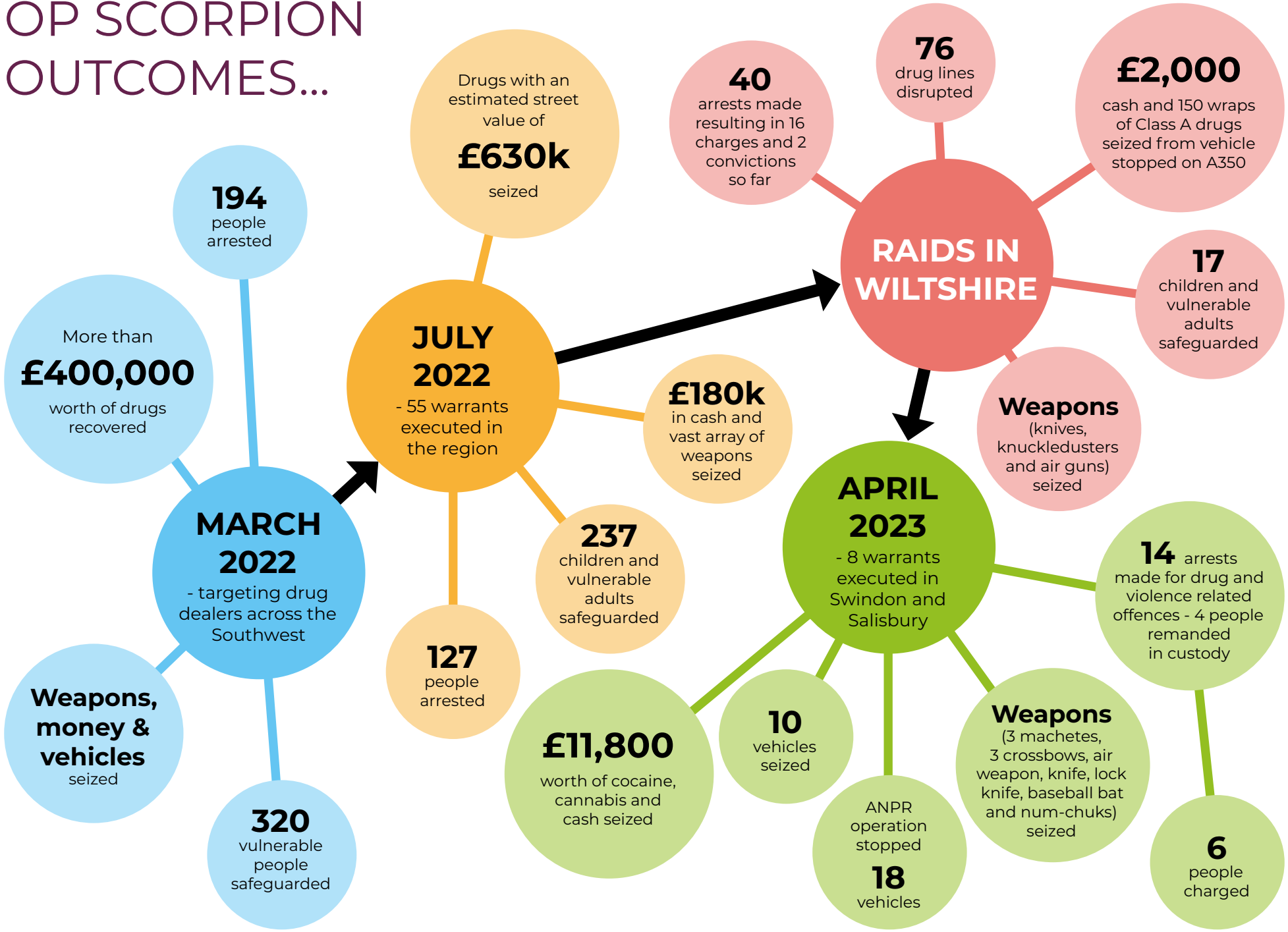
Together with Wiltshire Police, I joined partners across the southwest to support Operation Cavell which is a campaign to tackle rising assaults against emergency responders and increasing support for all emergency workers to secure convictions for offenders.

“

I went to join in some Sounds Like Women workshops with a group of women who had all suffered due to domestic abuse. We had so much fun and laughed, sung and recorded a song together! I can't recommend Sounds Like Women enough for healing and empowerment!

”

OP SCORPION OUTCOMES...



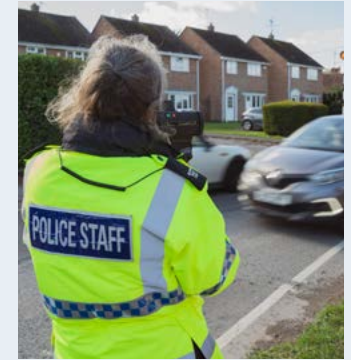
Priority three



Tackle crimes that matter most to local communities

Road Safety

I promised to improve road safety and make better use of intelligence data. My office has led increased road safety focus, including collaboration with all partner agencies to improve co-ordinated outcomes. Three new Traffic Enforcement Officers have been employed; as well as state-of-the-art equipment, three new Road Safety Officers and associated cars, two administrators to process speeding tickets increasing focus on road safety and supporting Community SpeedWatch activities.



Between 1 April 2022 and 31 March 2023 the team undertook enforcement at 220 locations, resulting in:

2,561

speed awareness
course tickets

330

finest and points

44

court appearances

I said we would use data from Speed Indicator Devices (SIDs) across Wiltshire and Swindon to inform Force deployment of enforcement activities in my Police and Crime Plan - and we have. A pilot has



been successfully undertaken from January to June 2023 to gather data from 20 SIDs for use by Wiltshire Police. The monthly data was extracted by volunteers over a period of five months. This data has been sent to Wiltshire Police and imported into their computer system.



The data has been used to assess average and maximum average speeds on an hourly / daily / weekly, and monthly basis, at all locations covered by the SIDs. The Force uses this data, together with other sources of intelligence, to make speed enforcement decisions. This has now been rolled out to all SIDs across Wiltshire and Swindon, with 60 SIDs registered and submitting data.

Wiltshire Police have joined the Department for Transport campaign and are using positive drug wipe data to enhance intelligence and to improve road safety.



Community Speed Watch

The Community Speed Watch scheme, which is run by volunteers across the county, encourages local people to address speeding in their communities. The volunteers work closely with Community Policing Teams, supported by the Special Constabulary Roads Policing Unit. All volunteers are trained by Traffic Management Policing Officers to monitor traffic speed and must comply with a code of practice.



We are absolutely delighted with the investment in more Speed Enforcement and Road Safety Officers and all of the visible speed enforcement they have undertaken in our village. This makes our Community Speed Watch volunteers and residents feel supported, and we know that improving Road Safety is a major priority. It is great to see that things are really being done to make our roads safer.



“ Over the past year our Community Speed Watch Team has really appreciated the support from the Speed Enforcement Team (special thanks to Speed Enforcement Officers Jack, Debbi and Scott). Our records indicate that the combined roadside presence has significantly contributed to the speed awareness and a reduction in the number of speeding vehicles. Thank you. ”

Anti-social behaviour

This is not a low-level crime – it can be devastating for those who become victim to it, and it can be a precursor to more serious crime. I am determined that Wiltshire Police tackle it, working jointly with local authorities and other partners to respond robustly and comprehensively to issues where they arise.

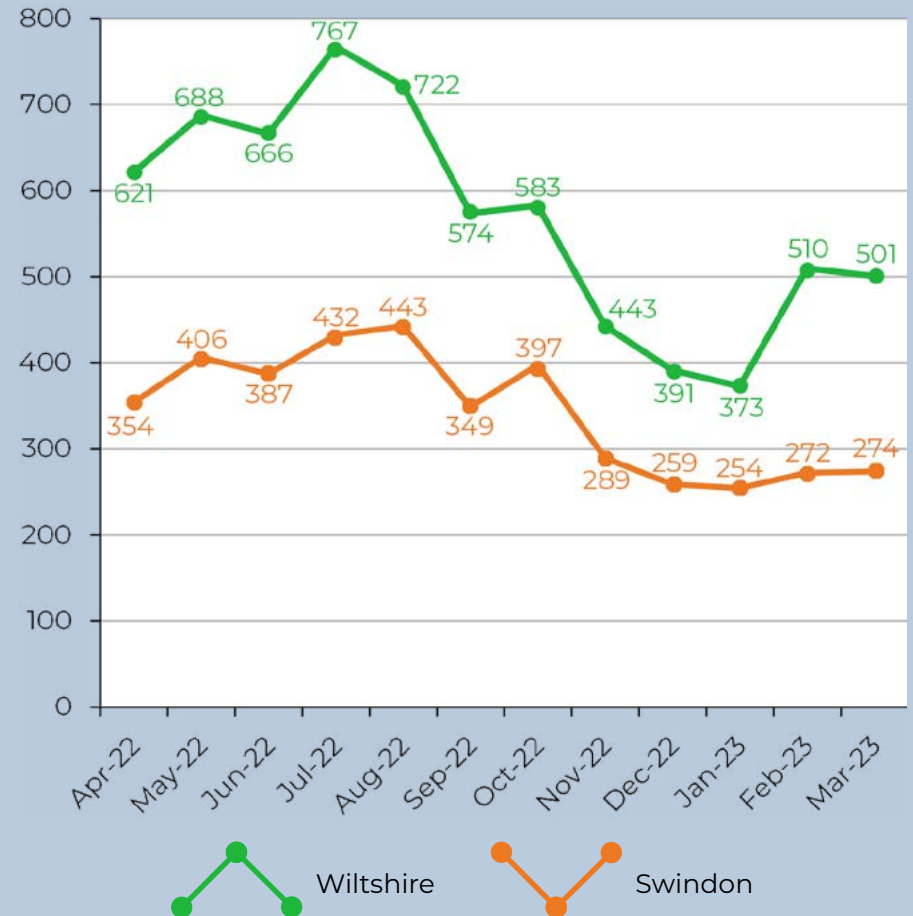


In the last year, Wiltshire Police has worked with Wiltshire Council and Swindon Borough to utilise the range of powers available to address anti-social behaviour and reduce its impact on the community. This has included the use of public space protection orders, dispersal orders in areas of concern, injunctions on individuals and closure orders on properties where such behaviour has caused significant distress to local

residents. The Force have also undertaken high-visibility patrols in hotspots identified by the community and targeted enforcement at those individuals perpetrating this sort of crime.

My office has worked with partners across the Community Safety Partnerships in Wiltshire and Swindon to develop an ASB toolkit which helps the public access the support they need and sign post to the right agency which can deal with any issues they are experiencing. Whilst I am pleased to see a drop in incidents of anti-social behaviour in the last year of 27% in Wiltshire and 32% in Swindon, there remains more to do, and I will continue to focus on this issue as residents have told me how important it is to them.

ASB incidents in Wiltshire and Swindon April 2022 - March 2023



Safer streets fund

My office worked with Swindon Borough Council and Wiltshire Council to successfully secure over £0.5M through the government's Safer Streets Fund to deliver projects designed to combat acquisitive, anti-social behaviour and tackle violence against women and girls. The range of interventions delivered included targeted youth work with young people in deprived areas, establishment of pop-up youth cafes, procurement of a mobile CCTV unit and installation of CCTV in hot spot areas, prevention work with schools and parents, provision of taxi marshals in Swindon to help increase safety for those out socialising at weekends.



Rural crime

I know how important tackling rural crime is, so I have invested in the Rural crime team with the uplift of three staff, doubling the size of team and purchasing a new pursuit and off-road vehicle. I have supported visible operations and work with Rural Crime Partnership to improve confidence in our rural communities.

PCC community action fund

This year I relaunched my Community Action Fund which offers grants up to £5,000 to local organisations and charities to support delivery of activities which align with the priorities set out in my Police and Crime Plan. Working closely in partnership with the Wiltshire Community Foundation, we have redesigned the application process to make it even more accessible for smaller group and enable multiple opportunities to apply throughout the year. Funded by proceeds from the Police Property Act, the pot of money available has come from auctioning any unclaimed property that has been recovered following a crime.

Priority four



Improve the experience of victims and deliver justice

Supporting victims

During 2022-23 across Wiltshire and Swindon, I dedicated more than £500,000 in addition to national funding of more than £1M to support victims of crime, resulting in over 24,000 victims being assisted with a range of specialist and practical support depending on their needs.



Horizon

At the centre of Wiltshire and Swindon's model of support services is Horizon Victim and Witness Care, which provide support to all victims of crime. The team is funded by the OPCC and during this year I have supported the development and extension of the new advocate role which is aimed at enhancing the support and guidance available to particularly vulnerable victims.



Restorative justice

Restorative Together is a service provided by Horizon which brings those harmed by crime or conflict together with those responsible. This service offers victims of crime a level of resolution and possible closure and can help the harmer recognise and understand how their behaviour affects others. The Restorative Justice facilitators are all volunteers who are highly trained to work with those harmed, and their harmers, to help all parties move on in a positive way. I was delighted that Wiltshire's Restorative Justice volunteers won the Citizens in Policing 'Police Support Volunteer Team of Year' at the South West regional awards - this particularly recognised the dedication and skills they have to make this vital programme a success.



Mental health triage

This year my office has recommissioned the mental health triage service, working with partners in Avon & Wiltshire Mental Health Trust and the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board. The service provides a dedicated clinical mental health professional 24/7 located in the Force control room to assist police with incidents where the mental ill health of an individual gives rise to concern.



Custody healthcare

During the year my office worked with colleagues from police forces across the south west to commission a new regional custody healthcare contract. Worth £8M, over ten years, this contract provides professional health services to detainees while in custody delivered by qualified medical professionals, ensuring high standards and quality of care and support throughout the custody process. This contract went live in Wiltshire Police in October 2022.

Reducing re-offending

My office commissions a range of services aimed at reducing reoffending by providing appropriate help, rehabilitation, and support services for offenders.

In the last year the OPCC has worked with NHS England to recommission the mental health treatment requirement service which provide individuals with complex mental health needs with specialist support through community sentencing.

We have also worked in partnership with our local authority colleagues to recommission substance misuse contracts in both Swindon and Wiltshire. These services provide drug and alcohol treatment pathways through out-of-court resolutions and court



orders for offenders, delivering alcohol treatment and drug rehabilitation requirements. These contracts include hubs across the force area as well as outreach services into custody where dedicated staff work alongside the police to engage and support offenders to tackle substance misuse.

In addition to these specialist services, the OPCC commissions a range of out-of-court resolutions. These are a means of dealing with



less serious offending, which do not need prosecution at court and can be dealt with quickly and more effectively through alternative means. My office funds an interventions hub hosted online which provides 35 e-learning interventions targeted at common low-level offences or at specific offender groups such as vulnerable females.



An external review of the **Wessex Criminal Justice system**, which identified case supervision, training, police / CPS (Crown Prosecution Service) relationships, initial response, and processes as areas to improve. The significant improvement in DA (Domestic Abuse) 1st hearings from 79 days (May 21) to 22 day (May 22). Now, includes a 33% decrease in the average days from police referring a case to the CPS and the CPS authorising a charge, March 23. Alongside 7% (65) growth in investigations where an offender was issued with a charge outcome: victim-based offences.

Listening to you

Hearing your feedback and your experiences of the service you have received from Wiltshire Police is vital and helps me to scrutinise and challenge the policing service being delivered with the Chief Constable, and her leadership team.



As part of this, gathering feedback from our communities either I, or a member of my Office, has attended 15 Area Boards across Wiltshire between April 2022 and March 2023. We were also present at 12 Parish Council meetings and seven town council meetings. I have also been responsible for providing regular updates to both local authority council leaders and providing briefs and updates for all councillors across Wiltshire and Swindon.

We use these community-based meetings to gather feedback and hear how communities feel about the policing service but also to update on issues important to local communities, often with our policing colleagues so we can provide the fullest picture possible.

All information received is used to build improvements into the Force, where appropriate, or to provide community intelligence which can be used to inform local policing priorities.

Talking and listening to residents – and key communities – remains an area where we are dedicating time and resource to ensure I can faithfully represent the views of communities within policing.

My office and I have been out at 34 public consultation sessions across the county – including at high-footfall areas such as shopping

Public engagement

Between April 2022 and March 2023 either I, or a member of my office attended...



12

Parish Council meetings

7

Town Council meetings

34

Public consultations

15

Area boards

57

Public engagements

Digital engagement

March 2022 - 2023



centres, schools, and community centres, libraries and in under-represented communities.

We also actively engage with our communities digitally across social media channels where I, or my office, have a presence on Facebook, Instagram, LinkedIn, YouTube and X (formally Twitter).

Between March 2022 and 2023, we have published 928 posts, delivered 812k impressions (the number of times it was displayed in a content feed), to 318k users, with a 6.7% engagement rate. We consistently benchmark our engagement rates against industry standards for local government.

We use our public sector website to its full potential, ensuring accessibility best practice and engaging with new and returning visitors. This has resulted in nearly 44,000 page views. The website is optimised for all devices and, along with our social media activity, we track its performance and make improvements where needed.*

As well as attending 57 public engagements across the county, and representing the role of PCC and my office, I also hold regular bi-monthly surgeries with all local Members of Parliament and ensure any issues raised with them by their electorate are dealt with, and action taken where necessary and appropriate.

Alongside this, the work of the Force and how my office scrutinises, challenges and supports the performance of Wiltshire Police, was looked at in great detail across six Wiltshire and Swindon Police and Crime Panel meetings.

During the same time period, my office has continued to ask for residents' views and feedback in a more formal way. These include engaging with young people, with communities and with victims of crime:

- **Youth Commission:** The commission is now in its second year and enables young people aged between 14 and 25 to support, challenge and inform the work of the Police and Crime Commissioner for Wiltshire and Swindon. Young people can gain new knowledge, skills, and experiences, and have their say on crime and policing issues that matter most to them and their peers. The Youth Commission published its report earlier this year, and I hosted the 'Big Conversation' conference in January 2023 alongside police and partner agencies to hear directly from the youth commissioners on their findings.
- **Safer Nights Survey:** 2,800 residents responded to the survey sharing how safe they feel at night, and what could be done to ensure they feel safer. The results shaped the Safety at Night Charter and informed funding bids from the OPCC, and partners, for safer streets funding. Projects now being delivered include more street lighting, extra CCTV and a network of business signing up across Wiltshire and Swindon.
- **Victims Voice - satisfaction survey:** The OPCC coordinate the victims survey to ensure Wiltshire Police are meeting the needs of our victims. This survey aims to gain insight from a greater number of victims and use their experiences to help shape and improve services and the way the police engage and support victims through the criminal justice process.

*Analytics provided by Hootsuite.



His Majesty's Inspectorate of Constabulary and Fire & Rescue Services Inspections

In 2022, His Majesty's Inspectorate of Constabulary and Fire & Rescue Services Inspection (HMICFRS) conducted an inspection of Wiltshire Police in line with their programme of scrutiny. Its report, 'Police Effectiveness, Efficiency and Legitimacy' (PEEL), in July 2022, graded Wiltshire Police as 'inadequate' in the ability to respond to the public, protect vulnerable people and strategic planning.



All other areas of assessment were graded as requires improvement, including how Wiltshire Police support victims and protect vulnerable people. Due to this inspection Wiltshire Police were placed into 'ENGAGE' status, where additional support and oversight are put in place by the inspectorate.

The Inspectorate's report was a sobering read and is highly disappointing especially when I know we have many dedicated officers and staff working hard to deliver a quality policing service. However, the inspection report was consistent with my own assessment and what I was hearing from residents, of Wiltshire Police's ability to deliver and performance, and I provided substantial public comment at the time.



My aim, alongside Chief Constable Roper, is for Wiltshire Police to provide a quality, effective, frontline policing service which prioritises those crimes which matter most to communities. These are priorities I have set in my Police and Crime Plan and I expect to see a tangible change that will improve, and enhance, the service that Wiltshire's residents get from their police service.

During 2022/23 there has been a significant refocusing of effort to improve policing services and this information is set out in detail on Wiltshire Police's website.

My role as PCC is to scrutinise, challenge and support the Chief Constable and ensure that these improvements are delivered. I have put in place a comprehensive approach to ensure this happens and the public are updated on progress, this includes:

- Weekly briefings from the Chief Constable and on key issues, where I review actions to improve Police deliver and impact for our communities
- Two monthly meetings formally reviewing Force performance and progress against my Police and Crime Plan and the HMICFRS PEEL areas
- Regular public reports to Police and Crime Panel on my assessment of the Force's PEEL progress

- Continual monitoring of Force internal delivery mechanisms and the arrangements in place to deliver the improvements required by HMICFRS and the OPCC
- Regular engagement with the HMICFRS representatives and Inspectors
- Programme of in-person visits by PCC, and OPCC senior staff, to Police services across Wiltshire and Swindon, meeting Police Officers and Police Staff to listen to issues, measure performance progress and recognise achievements.
- Feedback to communities on Force performance through quarterly performance updates, media releases and personal updates to community groups.

This work will continue through 2023/24 where Chief Constable Roper and I will continue to deliver improvements and engage with the HMICFRS, College of Policing and the Home Office to demonstrate both service, and performance, improvements.

Wiltshire Police will be reinspected in 2023/24 and I will continue to monitor Wiltshire Police's progress. I continue to have confidence that Chief Constable Roper is delivering the changes required.

Specific departments within Wiltshire Police have also been inspected. These were consistent with the work identified in the PEEL inspection and incorporated into these improvements.

More details of specific police inspections and national thematic inspections can be found at [His Majesty's Inspectorate of Constabulary and Fire & Rescue Services - His Majesty's Inspectorate of Constabulary and Fire & Rescue Services \(justiceinspectorates.gov.uk\)](https://www.justiceinspectorates.gov.uk/hmicfrs/)





Finance and accountability

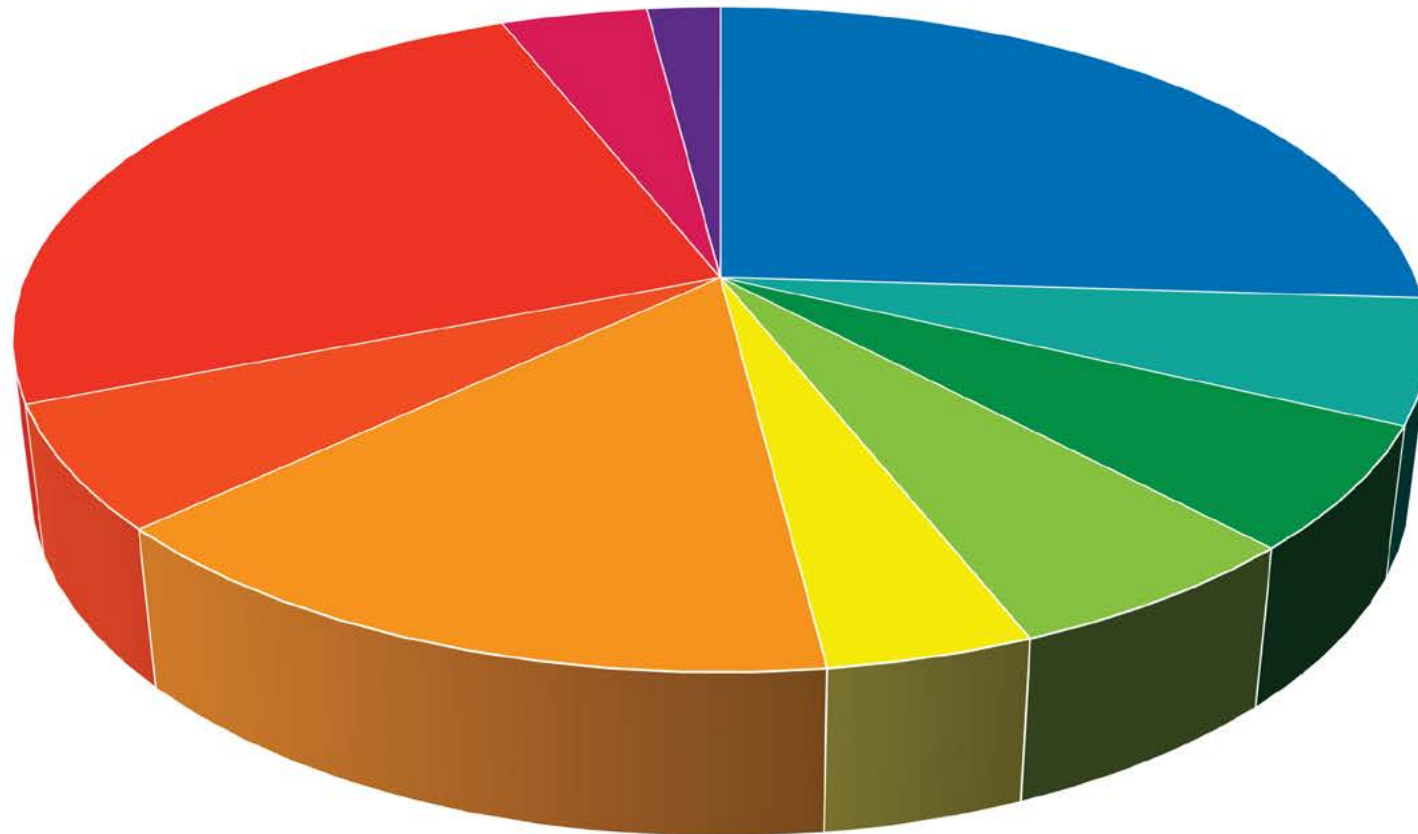
Summary of Financial Performance

My policing and office budget is as follows:

	2021/22	2022/23	2023/24
	£m	£m	£m
OPCC office costs and external funding	3.268	5.171	5.451
Capital contribution	2.329	2.857	2.912
Enabling services allocation	27.683	32.224	34.825
Chief Constable allocation	100.747	100.144	103.345
Cost of service	134.027	140.396	146.534

Financed by			
Police grant	67.709	70.428	70.657
Legacy council tax grants	5.235	5.235	5.235
Precept	61.004	64.359	69.428
Surplus on collection fund	0.000	0.295	0.714
Investment income	0.079	0.079	0.500
Total income	134.027	140.396	146.534

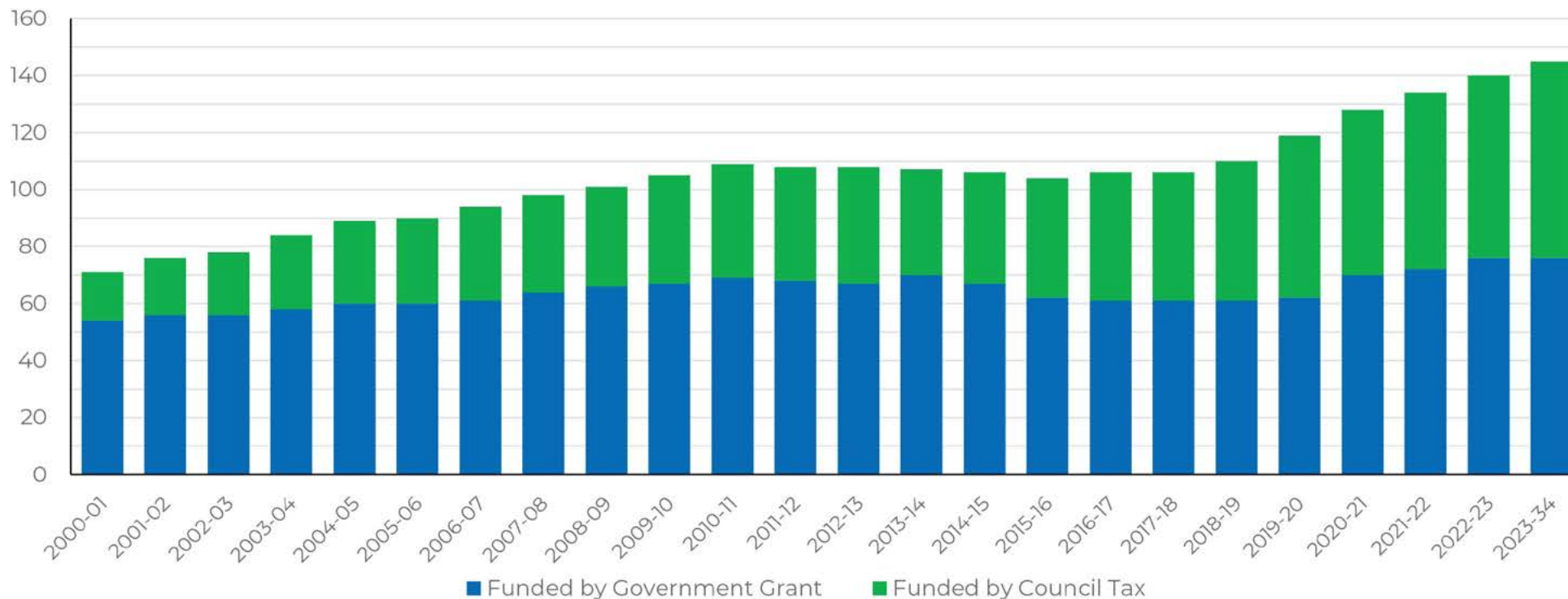
Actual spend



Local policing: 26% (28% 21/22)	Dealing with the public: 6% (8% 21/22)
Criminal justice arrangements: 6% (6% 21/22)	Specialist operations: 6% (4% 21/22)
Intelligence: 4% (4% 21/22)	Investigations: 15% (15% 21/22)
Public protection: 6% (5% 21/22)	National policing: 0% (1% 21/22)
Support including ACPO: 25% (24% 21/22)	PCC including commissioning: 4% (3% 21/22)
Central costs including reserves/capital: 2% (4% 21/22)	

Funding allocation

Central funding versus local funding graph 2000/01 to 2023/24



How the money was spent

Community Safety Fund 2022/23

The community safety fund is money I allocate to support the delivery of my Police and Crime Plan priorities. The fund supports collaborative arrangements with local authorities, third sector providers and Wiltshire Police.

Victims Fund 2022/23

This is a specific allocation by the Ministry of Justice for victim services and restorative justice services. In 2022-23, the amount provided to me was £916,371 and this enables the commissioning of services to improve support for victims. The Ministry of Justice also

awarded funding of £494,429 specifically for services supporting victims of domestic abuse and sexual violence.

Police Property Act Fund

This fund manages money raised through the sale of lost property and is awarded to community and voluntary groups to support the delivery of my Police and Crime Plan through the PCC's Community Action Fund. This year I relaunched this fund to offer grants up to £5,000 to local organisations and charities to support delivery of activities which align with the priorities set out in my Police and Crime Plan. Working closely in partnership with the Wiltshire Community Foundation, we have redesigned the application process to make it even more accessible for smaller group and enable multiple opportunities to apply throughout the year.



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Making Wiltshire Safer



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HAVE YOUR VOICE HEARD
We want to hear from rural residents across the South of Wiltshire about their experience of crime.
Tell us your experience
the survey

YOUR CCTV
could help to fight crime
pcc

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Police and Crime Commissioner follow
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Wiltshire and Swindon

pcc

ARCHAEOLOGY SERVICE

WELCOME TO WILTSHIRE COUNCIL ARCHAEOLOGY SERVICE'S FIRST ANNUAL NEWSLETTER

The Archaeology Service identifies, records and protects the archaeology of all of Wiltshire, including Swindon wshc.org.uk. We provide archaeological advice mostly through the planning system, but also to landowners, universities, local groups and societies, and to the public. We also seek to inform on and promote the archaeology of the County. Our newsletter therefore aims to provide accessible and readable information about the work of the Service and some of the more notable archaeological and historical discoveries within the County in the last 18 months or so. There is also an annual Archaeology in Wiltshire conference in the spring. Keep an eye on the Wiltshire Museum's website for further details.

In this edition we have included recent archaeological projects in the County and within Swindon Borough Council that have resulted from our advice and guidance, as well as information about our Historic Environment Record, the Wiltshire Buildings Record, the Stonehenge and Avebury World Heritage Site Co-ordination Unit and the work of Wiltshire's Finds Liaison Officer.

Our team is based in the Wiltshire and Swindon History Centre in Chippenham. This state-of-the-art, purpose-built, records office was opened in 2007 and cost £11 million, but it has brought together the archives service, local studies library, conservation and museums advisory service, archaeology and Wiltshire Buildings Record under one, modernist, roof.

The Archaeology Service holds thousands of archaeological reports, aerial photographs and other records, all of which may be accessed by prior appointment. Just email us in advance at archaeology@wiltshire.gov.uk
 We hope you enjoy our newsletter.

Archaeology Service
 Wiltshire and Swindon History Centre
 Cocklebury Road
 Chippenham
 Wiltshire SN15 3QN



TOP
 The Wiltshire and Swindon History Centre, Chippenham. Home of the Archaeology Service. © Wiltshire Council



LEFT
 Some of the Archaeology Service team at Stonehenge. © Wiltshire Council



BOTTOM
 The fine farmhouse at 41 Green Road, Swindon. © Wiltshire Buildings Record

'SEEING THE MONUMENTS FOR THE TREES' – A PROJECT TO CLEAR VEGETATION FROM THREE OF WILTSHIRE'S ANCIENT MONUMENTS.



TOP: Cam's Hill ringwork before clearance looking towards Malmesbury. © Aerial-Cam. Reproduced with kind permission.

BOTTOM: Cam's Hill ringwork after clearance. © Aerial-Cam. Reproduced with kind permission.

Wiltshire has some of England's most important and well-known ancient monuments. Many are designated as Scheduled Monuments, meaning they are legally protected due to their historical and archaeological importance. However, sometimes they can be harmed by natural processes such as tree and scrub growth, and burrowing animals, which can damage important buried archaeological remains and hide our history from view.

Last winter a community project, funded by Historic England, was organised by the Archaeology Service to remove the scrub over three of Wiltshire's ancient monuments. The first monument was an Early Bronze Age (1,800 – 1,500 BC) disc barrow, a rare monument type, on Burderop Down, near Chiseldon, Swindon. Large hawthorn bushes were removed from the monument so that it can now be seen in all its glory.

The second monument was a ringwork at Cam's Hill which is thought to be one of several siegeworks around the town of Malmesbury during the 'Anarchy' period, when Stephen and Matilda contested the succession to Henry I in the 12th-century. The monument has a 1.5m deep and 4m wide external ditch and a distinctive horseshoe shaped internal bank, 18m wide and around 1.8m high. It has never been excavated, although it bears close similarity to other monuments of this period in the south of England. Vegetation was cleared by volunteers in January and March 2023 and so the monument is now far more visible to those passing by on the adjacent public footpath. It is now hoped that livestock will graze the monument and deter re-growth.

The third monument was a group of four medieval lynchets at Southmill Hill, Amesbury, which survive remarkably well and are prominent features on the periphery of Amesbury. The lynchets are medieval in date and result from deliberate terracing of the steep hillslope for cultivation. The monument has been in steady decline for several decades due to unchecked scrub and tree growth, so over two days in February, volunteers, including the local scout group, cleared the scrub from one of the lynchets. It is hoped that the clearance work will recommence in autumn 2023.

The project was a great success and achieved what it set to do. As well as removing the risk of damage to these monuments from unruly scrub, all three monuments are now significantly more visible to those using public footpaths and other public rights of way. Thirty-eight volunteers participated in the project, and they all enjoyed the experience. The Archaeology Service therefore hopes to identify further monuments for clearance in the next few years...so if you would like to volunteer, we would love to hear from you!

If you are interested in volunteering, please contact the Archaeology Service at archaeology@wiltshire.gov.uk

BELOW: Volunteers at Southmill Hill, Amesbury. © Wiltshire Council.



THE EARLY HISTORY OF THE MARKET TOWN OF CALNE IS REVEALED.

Wiltshire is blessed with many historic towns and Calne is a particularly interesting example, lying on the A4, a major route to the west country before the M4 was built. The town was probably best known until the late 20th-century as the home of Harris' bacon factory which dominated the centre of the town until it was demolished in the mid-1980s. Documentary sources indicate that the town probably had Saxon origins and was a borough by the time of the Domesday Book in the 11th-century. It was an established town by the medieval period.

Archaeological evidence for the origins and historic development of the town has proved to be elusive, partly because there have been few opportunities for larger-scale archaeological investigations within the town. The demolition and redevelopment of Harris's bacon factory in the 1980s was not accompanied by any archaeological investigation, despite its location in the heart of the town.

The proposed redevelopment of a parcel of land to the rear of the Nos 8 – 13 High Street therefore provided just that opportunity. Exploratory archaeological investigation in 2016 demonstrated that medieval remains survived on the site and a detailed archaeological excavation was undertaken late in 2021 by Worcestershire Archaeology on behalf of Churchill Retirement Living.

The excavation identified a large Late Saxon (9th – 10th-century) boundary ditch, along with some lesser ditches. These are notable discoveries as it was presumed that the focus of the Saxon settlement lay around the Church of St Mary. Probably in the 11th-century, the boundaries within the site were re-aligned with the laying out of burgage plots for the medieval town, running back from the High Street. The site lay too far to the rear of the High Street to reveal the properties that the burgage plots served, but these back plots did reveal rubbish pits filled with medieval waste material. This included sherds of medieval pottery dating from the 11th- to the 15th-century and probably all locally made at kilns in Minety, Lacock and Crockerton. A notable find was a lead seal matrix, used for sealing important documents, probably reflecting the commercial use of the properties on the High Street. The remains of a lime kiln were also revealed and probably served in the construction of stone properties on the High Street.

The site was remodelled again in the 17th- and 18th-century as the fortunes of the town improved, largely based on the weaving industry, until the town became synonymous with pork and bacon with the opening of the Harris factories in the 19th- and 20th -centuries.



TOP RIGHT: Harris' bacon factory, Calne in 1924. © Historic England.

RIGHT: General view of the excavation at 8 – 13 High Street. © Worcestershire Archaeology, reproduced with kind permission.

ABOVE: The medieval lime kiln under excavation. © Worcestershire Archaeology, reproduced with kind permission.

With every historic building, the same question comes up at the end, how do you date it? When Wiltshire Buildings Record started in 1979 there was little to go on. The few books about vernacular architecture covered buildings in other parts of the country. We had help from the Salisbury office of the Royal Commission on Historical Monuments but apart from emergencies they were recording only in the south-east of Wiltshire and buildings there had different characteristics from the north and west of the County. Since then, studies of vernacular architecture have increased enormously, especially, since 2009, with the assistance of tree-ring dating or dendrochronology.

The Wiltshire Dendrochronological Project started through funding provided by English Heritage (now Historic England) to train someone in the work. There were existing projects in Hampshire and Somerset which were well advanced, and Wiltshire was known to have similarly early buildings worth sampling. We already had a list of suitable medieval buildings and the project aimed to concentrate on base cruck, cruck and other early carpentry methods. This was Phase 1 of the project and we have now reached Phase 5 thanks to funding from various sources.

The results have been interesting. Overall, they have confirmed the dates we had assigned based on stylistic and documentary grounds. But they have often narrowed them down and highlighted the significance of small changes of carpentry method. There have been disappointments where the timber turned out to be elm rather than oak or came from fast-grown oak trees with a small number of wide rings which could not be matched with the master sequence.

TREE-RING DATING - THE HIGHS AND THE LOWS



Two former farmhouses in the Swindon area, both cruck-built, illustrate the highs and lows of the outcomes. Studley Grange Farm, Lydiard Tregoze, was brought to our attention in 2021 in a derelict state. Three of our members had a look at it and reported finding a cruck truss despite its listing as late 18th-century. As a threatened building we gave it priority. Robert Howard and Alison Arnold from the Nottingham Lab gamely tackled it for us bringing a generator to power their drills. Sadly, the oak timbers of the crucks were quick grown though dates were provided for the addition of a dairy wing in 1606 and a re-used collar of 1559-84 looked likely to come from the initial ceiling of the open hall. There is documentary evidence that the farm was a grange of Stanley Abbey at Bremhill and it was first mentioned in 1460. Robert and Alison had managed to get into the roof on the far side of the cruck truss and their photo of the joint at the apex suggests construction in the 15th-century is likely.

No. 41 Green Road, Stratton St. Margaret, was a reserve building on the day that Studley Grange was sampled so for that reason it was high on the list for future sampling. This former farmhouse had been visited briefly by our Principal Buildings Historian, Dorothy Treasure. We were not very hopeful of a good result as crucks in the Swindon area have proved before to be of elm or quick-grown oak. To our (and the owner's) amazement the lower parts of two cruck trusses dated from 1271-1296. They had been used again in a wider building with new upper parts and purlins etc in 1339-1355. This is a star building, quite exceptional, and shows just how valuable tree-ring dating can be.

TOP RIGHT: The derelict Studley Grange farmhouse, Lydiard Tregoze. © Wiltshire Buildings Record.

TOP LEFT: Cruck visible on the landing of Studley Grange farmhouse. © Wiltshire Buildings Record.

LEFT: Joint where 14th-century upper timbers cap a 13th-century cruck, all smoke-blackened, at 41 Green Road, Swindon. © Wiltshire Buildings Record.



The Wiltshire and Swindon Historic Environment Record (HER) consists of a database with integrated digital mapping that holds information on all the currently known archaeological and historical monuments for the County – a fantastic resource. It contains records of over 50,000 monuments, including earthworks, finds spots, and historic buildings, and contains information about all types of archaeological investigations, as well as various sources such as aerial photographs.

To give a taste of what the HER holds, this article explores some of the notable records for the town of Corsham. Starting in the centre of the town at The Corsham School, aerial photographs of 1946 show the current School playing fields under allotments (HER record MWI74074), created as part of the 'Digging for Victory' campaign introduced in 1940. To the west of the School is Hatton Way, named after Sir Christopher Hatton, a favourite courtier of Elizabeth I. Sir Christopher, when expressing devotion for his queen, always signed his letters with a hat drawn over the word 'on'. Hatton spent about four years at Corsham House (MWI34260), now Corsham Court, a Grade I listed Elizabethan country house. Unfortunately, financial problems caused him to sell up!



TOP RIGHT: Corsham Court. Image reproduced by kind permission of the Wiltshire and Swindon History Centre.

LEFT: The Grade II listed 'Pepper Pot', an 18th-century toll house. © Wiltshire Council.

RIGHT: A ventilation shaft serving the underground Pickwick Quarry. © Wiltshire Council.

WILTSHIRE AND SWINDON'S HISTORIC ENVIRONMENT RECORD

Halfway down Hatton Way is the site of Purleigh Barn (MWI65896), a demolished 19th-century outfarm of regular courtyard plan. The farmstead and all its historic buildings have been lost. The Wiltshire and Swindon Farmsteads and Landscapes Project Report summarises the results of mapping the historic character and survival of more than 4,000 farmsteads and 2,700 outfarms and field barns in Wiltshire, all mapped onto the HER. Knowledge and protection of the surviving historic farmsteads is essential if they are to be retained as a distinctive part of the rural landscape of the County.

Another notable Corsham building is the 'Pepper Pot', a Grade II listed toll house (MWI34400) on the A4 Bath Road. This pretty building was also once a sweet shop and is now a summerhouse. To the north of the A4 Bath Road, exploratory archaeological investigation in 2016 found a Neolithic (4,000 – 2,000 BC) pit (MWI76326), containing fragments of pottery. The field also contains evidence of ponds but the most exciting feature here lies underground. This is the former stone quarrying tunnel which probably ran from Hartham Park Quarry, sometimes known as the Pickwick Quarry. Bath Stone, a warm, honey-coloured limestone, has been desirable since Roman times and Brunel's cutting of the Box Railway Tunnel, close to Corsham, revealed a rich seam of high-quality stone. The Corsham mines were extensively worked with miles of tunnels, chambers, and air shafts, and became the ideal underground storage location for the War Office during the Second World War and of further use during the Cold War (MWI31707). One of the ventilation shafts for the tunnels can still be seen above ground. So why not explore our HER for the area around where you live in Wiltshire. Visit our [website](#) or contact us at archaeology@wiltshire.gov.uk for more information.

AN IMPORTANT BRONZE AGE BURIAL GROUND AT NETHERHAMPTON ROAD, SALISBURY



Aerial photography has shown that several ring ditches exist in a short stretch of the Nadder Valley between Harnham and Netherhampton. Some 35 ring ditches have been identified, and more are sure to exist, located both on the valley floor, as well as the valley slopes. Their mounds have long since been denuded, but what survives still retains valuable archaeological information about the practice of burial in the earlier Bronze Age (2,200 – 1,500 BC).

Proposed residential development immediately west of West Harnham has provided the opportunity to investigate archaeologically several of these barrows and Cotswold Archaeology and Museum of London Archaeology (MOLA) have been doing just that over the winter of 2022 and into early 2023.

MOLA excavated a double ring-ditch and a second adjoining ring-ditch. Interestingly these monuments were located on the floor of the Nadder Valley. In the heavy winter rain, the barrow got close to being flooded but it seemed to occupy, probably intentionally, a slight gravel rise so that it stayed just above the flood level. The excavations revealed large graves in the centre of each ring-ditch, both of which contained the skeleton of an individual. The graves were of considerable size, far larger than was needed to bury the one individual. Samples from the fill of the grave may tell us if there was a reason for that and if there was other material buried in the grave that has not survived to the present day, such as wood or organic material.



However, one of the burials was accompanied by a very fine pottery vessel, a highly decorated Beaker. These vessels are attributed to a migrant population that arrived in Britain around 4,500 years ago bringing with them new burial practices and these distinctive pottery vessels. It is hoped that this particularly fine example will go on display in Salisbury Museum.

Meanwhile on the opposite side of the Netherhampton Road, Cotswold Archaeology on behalf of their client, Vistry Group, has been excavating a group of five ring-ditches or barrows that form a barrow cemetery just at the base of the valley side. The barrows are marked by their different size, the width and depth of the ring-ditches, and the presence or absence of graves within or adjacent to the barrows. One grave within one of the barrows contained a fine and rare food vessel with a small handle, while one grave just outside of one barrow contained five individuals, an adult and four infants, all very tightly grouped. The implication is that they died in a single catastrophic event and analysis of the human remains will elucidate why they died and

their relationship to each other, as well as to other individuals buried in the other barrows.

Most unexpectedly, the excavation has also revealed an Early Saxon (5th – 7th-century AD) waterhole, as well as a smattering of Saxon pottery. It is not unusual for later Saxon burials to be inserted into or around the mounds of Bronze Age barrows, although at Netherhampton Road, it is not clear why this functional feature should have been placed here. That there were Saxons living nearby is attested by a very famous Saxon inhumation cemetery found in Harnham in the 19th-century. For the time being, the excavations at Netherhampton Road have been concluded. The long process of analysing the results is underway and will result in a publication that will reveal the details of this important excavation.

TOP LEFT: The Bronze Age barrows under excavation south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

BOTTOM LEFT: The central grave and burial from one of the barrows north of Netherhampton Road. © MOLA, reproduced with kind permission.

ABOVE: A double-ditched barrow before excavation south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

MIDDLE LEFT: Beaker vessel grave good from one of the burials north of Netherhampton Road. © MOLA, reproduced with kind permission.

BELOW: The Saxon waterhole with waterlogged timbers south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

Bronze Age burial mounds or barrows are one of the most common monument types to be found in Wiltshire, which, along with Dorset, probably has some of the densest concentrations of such monuments in the country. Many people will be familiar with the prominent barrow cemeteries set out on the chalk ridges all around Stonehenge which only add to the atmosphere of this most prehistoric of landscapes. Those barrows, with upstanding mounds still surviving, represent only the most visible of this monument type. Many more survive only as ring-ditches, the quarries from which the mounds were constructed, but where the mounds have long since been denuded by ploughing over centuries. Aerial photography and fortuitous discoveries have shown that these barrows, in the form of surviving ring-ditches, were constructed on a wider range of geologies and topographies and not just on the chalk downland.





In summer 2020 a mysterious hole appeared in a field close to the village of East Kennett, within the Avebury World Heritage Site, and was reported to the Archaeology Service. Being archaeologists, we are always fascinated to explore any such phenomena and so members of our team quickly went to the site and undertook an initial exploration. This found that the hole comprised a substantial pit, roughly circular, around 1m in diameter, and lined by four large blocks of unworked sarsen stone. The feature appeared to have a deliberate void, and was capped by other sarsens, two of which remained in place, while a third appeared to have collapsed into the pit, so revealing the presence of the feature. A flint blade and a rim of Roman greyware were recovered from the collapsed fill but were assumed to be incidental. The initial interpretation was that this was a prehistoric cist or burial chamber. Similar examples of sarsen-capped burials are known from the wider region.

Consequently, Historic England undertook geophysical survey of the site of the 'hole' and its surroundings in 2021 and identified other possible chambered features, along with several ditches belonging to a field or enclosure system, and two possible rectilinear buildings. Along with the possible cist, the possible buildings were of interest as they bore some resemblance to the plans of Early Neolithic houses.



A MYSTERY HOLE IN EAST KENNETT: A PREHISTORIC OR ROMAN OPENING INTO THE UNDERWORLD?

The site was of sufficient interest that Professor Josh Pollard of the University of Southampton's Department of Archaeology organised an exploratory excavation of the site in late summer 2022. Much interest centred on discovering the purpose of the feature that had created the mystery hole two years earlier. The excavations stripped an area around the hole and revealed the sarsen stones surrounding the rim and slumped into the pit. At this stage, the only way to find out what lay below the sarsen stones was to carefully lift and remove them. By this stage, interest in the story was such that it attracted the attention of Professor Alice Roberts and the 'Digging for Britain' team, who filmed the lifting of the sarsen stones (Series 10, Episode 4).

Once removed and after some more careful excavation down to a depth of 2m, it became clear that this feature was not in fact a prehistoric burial chamber but a natural sink hole, the upper portions of which had been modified in the Roman period. A sink hole is formed from the natural dissolving of the soluble chalk bedrock, creating a deep fissure or hole in the bedrock. The Romans had erected the sarsens on the inner edge of this natural feature perhaps partly to form a barrier to stop livestock and children from falling into it, but perhaps also to emphasise it, as an opening into the underworld. The project emphasises the uncertainty of archaeology. As Professor Pollard so eloquently put it, it is 'what makes archaeology a vibrant and unpredictable subject!'

TOP: The mystery hole at East Kennett as it first appeared in 2020. © Wiltshire Council.

LEFT: The sarsen stones after initial excavation by the University of Southampton. © University of Southampton. Reproduced with kind permission.

RIGHT: The 'sink hole' after excavation. © University of Southampton. Reproduced with kind permission.



SOME FINDS REPORTED TO WILTSHIRE'S FINDS LIAISON OFFICER



A notable feature of the Covid-19 pandemic was the increase in the number of people who took up metal-detecting as they sought new interests that could be undertaken individually and outdoors. Everyone taking up the pastime is encouraged to follow the Code of Practice for Responsible Metal Detecting in England and Wales (2017), which sets out the legal requirements as well as more general guidance on accepted best practice [finds.org.uk](https://www.finds.org.uk). There is no doubt that the results of metal detecting have contributed significantly to our knowledge of the heritage of England and Wales. Much of this is due to the work of the Portable Antiquities Scheme (PAS) which was established in the late 1990s. The PAS encourages the reporting of all finds of archaeological objects, whether through metal detecting or not and is not limited to items of precious metal. To date, the PAS has recorded over 1.6 million objects, which has provided an extraordinary insight into the study of archaeological objects and their distribution.

TOP: Late Bronze Age gold penannular ring. Reproduced by kind permission of the Portable Antiquities Scheme.
TOP RIGHT: Blue glass bead dating from anytime between the Iron Age and Late Saxon period. Reproduced by kind permission of the Sussex Archaeological Society.
RIGHT: 17th-century silver cufflink. Reproduced by permission of the Portable Antiquities Scheme.



Locally, the work of the PAS is overseen by Finds Liaison Officers (FLOs) who receive, identify and record archaeological objects, plus deal with Treasure finds from England and Wales. Wiltshire has its own FLO and Sophie Hawke is based at Salisbury Museum and would be very glad to hear from you if you have any objects that you would like identified and reported on (pas@salisbury-museum.org.uk).

These are some typical finds from Wiltshire that have been reported over the last 18 months or so and they show the variety in age, type and material of object that are recorded. This complete gold or gold-plated penannular ring is of Late Bronze Age date (1150-750 BC). The object is oval and about 1.5cm across. The ring is mostly gold in colour, except for a brown band that appears to wrap around it. It is likely that this is the core of the object that has been heavily coated in gold and then filed away to leave the band. The ring's function remains uncertain, although it is likely that they were personal adornments, possibly worn on the ears or nose, rather than being hair-ornaments or items of exchange.

Not all objects reported are of metal. This beautiful, complete, annular, blue glass bead, around 1cm in diameter, dating from the Iron Age to early Medieval period c. 100 BC to AD 750, was found near Alderbury. This last object, found near Wroughton, is a silver cufflink, one element of a pair that would have been linked together. The cufflink, which is around 1.5cm in diameter, has stamped decoration of a pair of hearts side by side with a crown above. Cufflinks were introduced in England in the latter half of the 17th-century and those with this design are considered to have originally been produced to commemorate the marriage of Charles II to Catherine of Braganza in 1662 but continued to be used as a general symbol of love or marriage.





THE REMAINS OF OLD SARUM'S CATHEDRAL FOUND IN NEW SARUM'S CATHEDRAL CLOSE WALL

The Grade I Cathedral Close Wall in Salisbury started to be constructed in the later 13th-century but was not completed until the 15th- or 16th-century. It was built both as a defensive structure but also as a symbol of the status of the clergy and their lordship of the Close. It is known that permission was given in the 14th-century for stone from the Cathedral at Old Sarum to be used in the construction of the Close Wall and carved stone from the Cathedral can be seen on the Exeter Street face of the Close Wall in the form of stylised flowerheads.

The repair in 2022 of a short, leaning section of the Close Wall within the grounds of Bishop Wordsworth School along Exeter Street therefore provided the opportunity to examine its masonry makeup and to identify other masonry that might have been purloined from the old Cathedral at Old Sarum. The repair work was undertaken by the stonemasons of the Salisbury Cathedral Works Department under the watchful eye of Graham Keevil, Salisbury's Cathedral Archaeologist.

The exercise proved to be worthwhile as several pieces of very fine carved masonry were identified, mostly hidden and not visible on the face of the Wall. It also seems likely that even plain ashlar blocks came from the old Cathedral at Old Sarum. It seems odd today that, despite all the effort put into constructing a fine cathedral at Old Sarum, within a hundred years or so it was used as little more than a quarry for the construction of the Close Wall. However, it does add to the historical and archaeological importance of the Close Wall, which is also a strong architectural and aesthetic feature of the Close and the city landscape.



TOP LEFT: Salisbury Cathedral Close Wall under repair. © Wiltshire Council

TOP RIGHT: Carved stone, formerly part of the Cathedral at Old Sarum, built into the Close Wall along Exeter Street. © Wiltshire Council

MIDDLE RIGHT: Carved stone, formerly part of the Cathedral at Old Sarum, built into the Close Wall along Exeter Street. © Wiltshire Council

BOTTOM RIGHT: Carved stonework from Old Sarum Cathedral built into the Close Wall. © Wiltshire Council

Stonehenge, Avebury & Associated Sites were inscribed on the UNESCO World Heritage Site (WHS) List in 1986 and was one of the UK's very first World Heritage Sites. Stonehenge is the most sophisticated prehistoric stone circle in the world, and Avebury is the largest. Both stone circles lie at the heart of prehistoric landscapes containing numerous impressive and amazingly well-preserved ceremonial monuments dating back over 5,000 years to the Neolithic and Bronze Age. Together they form a landscape without parallel.

To achieve World Heritage status, sites must define what makes them to be of Outstanding Universal Value, or internationally significant, and how they intend to protect and enhance this. This is achieved through the adoption of a WHS Management Plan. In December 2022 Claire Selman joined the Stonehenge & Avebury WHS Coordination Unit within the Wiltshire Council Archaeology team. The primary aim of the unit is to coordinate the delivery of the Stonehenge and Avebury WHS Management Plan. To do so, Claire works with over 25 partners, including national organisations such as the National Trust and English Heritage, and farmers and communities living within and surrounding the WHS.

Priorities within the [Management Plan](#) cover what may at first seem a surprising span of topics extending beyond archaeology to subjects including woodland management, dark skies preservation and arts projects. Together, the Management Plan's actions work to preserve the site's buried archaeology, relationship with the landscape and accessibility for visitors. No two days within the Coordination Unit are the same from meeting with partners viewing activity on site, to engaging with visitors at local events and organising Partnership Panel and Steering Committee meetings.

Claire recently spent some time exploring the WHS through the range of services available at the Wiltshire & Swindon History Centre, which you can read about in a blog post [here](#). Her discoveries included viewing some of the 1,114 entries on the Historic Environment Record from Stonehenge and Avebury. Each record builds a picture of life across the ages on this site, from Neolithic flint tools to Bronze Age round barrows, Saxon pottery and more.

TOP: Stonehenge with a near Winter Solstice alignment, December 2022. © Wiltshire Council.

RIGHT: Attending Open Farm Sunday on the edge of Avebury WHS, June 2023. © Wiltshire Council.



The opportunity to support the management of these iconic sites has led Claire to discover even more about our County and its heritage, and there's a wealth of monuments to explore beyond the stone circles themselves. To help plan a visit to the World Heritage Site, Claire recommends the walking trails on National Trust's Avebury and Stonehenge Landscape pages and the historical information on English Heritage's Stonehenge pages.

There are currently 33 UK World Heritage Sites, and 1,157 in total globally. The UK's World Heritage Sites demonstrate the breadth of what World Heritage can be, from natural sites like the Lake District to industrial sites such as The Slate Landscape of Northwest Wales and even an entire city, Bath. Discover them all at: [UNESCO World Heritage Centre - World Heritage List](#) To find out more about the Stonehenge, Avebury & Associated Sites World Heritage Sites, visit our [website](#) and follow @StoneAveWHS on Twitter.



PLANES, TRAINS AND AUTOMOBILES – AN IMPORTANT SITE OF SWINDON'S 20TH-CENTURY INDUSTRIAL HERITAGE REVEALS ITS ANCIENT PAST.

In 1985 Honda started work on building their new car plant at South Marston, Swindon, providing a much-needed boost to the local economy and employment. The car plant itself replaced the site of an aircraft factory, first developed in the late 1930s as a 'shadow' aircraft factory, and then as an active manufacturing facility from 1940. South Marston Aerodrome was constructed at this time to serve in the Second World War. Phillips & Powis Aircraft Ltd, Short Brothers, and Vickers-Armstrong-Supermarine all produced aircraft at the site, including the iconic Supermarine Spitfire. Having been considered but been rejected as a possible municipal airport serving Swindon in the 1960s, the airfield came to end when Honda bought the site for their new venture. However, the runway still exists, running through the site, and was used by Honda as a test track. One of the attractions to Honda was the skilled engineer workforce of Swindon arising from its role in the railway industry. However, after 35 years, the Honda factory itself came to an end and the site is now being redeveloped again.

This redevelopment has provided the opportunity to explore the archaeology of the site preceding its 20th-century history. Remarkably, despite two significant phases of development to construct South Marston Airfield and then the Honda works, evidence for Late Iron Age (200 BC – AD 43) and Roman settlement, surrounded by extensive field systems, has come to light, some surviving under the airfield runway! Oxford Archaeology has been undertaking exploratory investigations and more detailed excavation at the site prior to development.

The evidence points to a small rural settlement that lies just off Ermine Street, the Roman road that links the local small town of Durocornovium (Wanborough) with the important regional centre of Corinium (Cirencester). The buildings might have been of slight construction and left little trace but finds of box tile, brick and tegula suggest a significant building lay nearby. A corn drier was found alongside some stone-lined pits, suggesting an area devoted to crop processing. Finds from the settlement include quern stones from grinding corn, whetstones for sharpening tools and two Roman shoes! The excavations are on-going and further discoveries are expected. The results will continue to add to the extraordinary history of this site on the edge of Swindon.



TOP: Newspaper cutting from 1965 about South Marston Airfield. © Swindon Echo, 8 January 1965. Reproduced by kind permission of the Wiltshire and Swindon History Centre, document reference 2753FL.

LEFT: Aerial view of Iron Age and Roman deposits under the runway. © Oxford Archaeology. Reproduced with kind permission.

ABOVE: Excavating an Iron Age feature. © Oxford Archaeology. Reproduced with kind permission.

Hearing from minority groups

We're working with Wiltshire Council's Ethnic Minority and Traveller Achievement Service (EMTAS), and children's charity Spurgeons to offer support and advice to minority groups.

Our work so far

In September 2022, we began our project with EMTAS and Spurgeons, funded by the Armed Forces Covenant Fund Trust, to hear the experiences of Fijian and Nepalese military families.

Healthwatch Wiltshire held two workshop sessions, at Tidworth and Bulford, with members of these communities, where we listened to their feedback on services and offered advice and guidance.

Key themes were the language barrier in making GP and healthcare appointments over the phone; being understood in an emergency; and a lack of understanding about the GP triage system. But all were registered with a GP, reported good experiences of hospital treatment and had no problems with getting the medication they needed. They were also satisfied with the dental treatment they had received.

Our work this year

Our work with EMTAS and Spurgeons has continued in 2023, where we've been engaging with Eastern European and Boater communities in a series of sessions.

This project, which is funded by NHS Charities Together, aims to signpost key medical services and deliver activities to support families' mental health and wellbeing.

Support for the Eastern European community

Sessions were held on Thursday mornings during June and July 2023 at the Polish

Community Centre, Trowbridge, with interpretation provided in Polish, Romanian, and Ukrainian. We were there to provide information and signposting, while Spurgeons ran activities for children and offered practical advice for families.

Common themes included finding support for children with additional needs, finding mental health support and dealing with loneliness.

Support for the Boater community

Sessions were held at the Canal Tavern, Bradford on Avon and the Barge Inn, at Honeystreet, near Pewsey, in late July 2023.

Both sessions were planned more as listening and engagement exercises rather than structured sessions on particular topics. This was in recognition of the fact that this community is less used to being engaged and less likely to attend topic specific sessions.

Common themes included the difficulties boaters face in accessing GP and dental services, issues getting to appointments due to a lack of public transport, and collecting prescriptions as they have no fixed address.

[Read our blog](#) to find out more about what we heard.



Update for Wiltshire Area Boards

November 2023

The BSW Primary and Community Care Delivery Plan (PCCDP)

The BSW ICB Board has approved a Primary and Community Care Delivery Plan (PCCDP) for BSW.

The PCCDP builds on existing BSW strategies, including the BSW Together Integrated Care Strategy and Implementation Plan as well as national policy and guidance.

It consolidates existing documentation and reflects the engagement work completed with service users, providers and wider stakeholders to identify initiatives and solutions to deliver our ambition.

This delivery plan also incorporates feedback from over 40 stakeholders including primary care GPs, integrated care board (ICB) members, the clinical oversight group, and the integrated community-based care (ICBC) programme.

It sets out a number of priorities to deliver transformation for primary and community care and reflects the engagement work completed with service users, providers and wider stakeholders to identify initiatives and solutions to deliver our ambition.

There will be opportunities for engagement with partners and our communities about how we deliver our transformational priorities.

The six transformation priorities are as follows:

1. Deliver enhanced outcomes and experiences for our adults and children by evolving our local teams. We will build on our existing primary care networks to create more integrated neighbourhoods serviced by providers who can share information, caseloads, and estates to provide more joined up care and the capacity to do so.
2. Adopt a scaled population health management approach by building capacity and knowledge. We will use data and insight to understand our populations better, identify health inequalities, target marginalised groups, and develop initiatives and services that improve access and result in fairer health and outcomes.
3. Actively co-design and co-deliver preventable models of care by strengthening local partnerships and assets. We can promote healthier communities and increase healthy life expectancies through better

understanding and working with our local communities. We recognise that care and support is best delivered by those who understand the adults and children who live within them.

4. Increase personalisation of care through engaging and empowering our people. We need to shift towards greater prevention and early intervention. We can do so by tailoring our support to a persons' specific needs and using technology advances to provide support in formats that align with individuals' needs and preferences.
5. Improve access to a wider range of services closer to home through greater connection and coordination. We will deliver excellent health and care services closer to people's homes and overcome inequality of access by creating stronger physical and virtual connections between primary and community care and specialist services.
6. Support access to the right care by providing co-ordinated urgent care within the community. We want emergency care to be for those who need it most and know we can help people to address their urgent needs within the community. This can prevent avoidable admissions and result in better outcomes and experiences.

Winter Planning

As our health and care system continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

Operationally there continues to be significant joint working in the locality under our Urgent Care, and Ageing Well programme, and the Home First project which support patients to remain at home, aiming to reduce our reliance on bed-based care and improve patient outcomes and experience.

We have also continued to increase our use of NHS@Home (virtual wards) - a flagship BSW scheme. A key focus for the coming months is on increasing referrals to the Wiltshire Health and Care service through continuing to raise the profile of the service.

Community First - Annual Review and Celebration Video

The Community First Annual Review 2022-2023 is now available to view and download on our website. The Annual Review contains a summary of our work with people and communities over the last 12 months. This includes updates from our programmes and services, a general outline of our priorities and a summary of financial information for the year ending 31 March 2023.

<https://www.communityfirst.org.uk/wp-content/uploads/2023/10/Annual-Review-2022-2023-FINAL-VERSION.pdf>

Alongside the Annual Review, we have also produced a Celebration Video with a summary of our work in 2022-2023 which you can view using the following link:

https://youtu.be/l_7JRAxZJGE?si=ueZugKZJx4hwWb6u

Community First AGM & Awards Celebration 2023

The Community First Annual General Meeting (AGM) and Awards Celebration took place on Wednesday 11th October at Devizes Town Hall. Thank you to everyone who attended the event as we celebrated our achievements in 2022-2023. The Community First Awards recognises and celebrates the outstanding achievements of groups, organisations, individuals and young people who give so much of their time and enthusiasm to support our charity and its services.

Full List of Winners

We are sure you will join us in congratulating our winners for their well-deserved awards, many thanks also to Community First President Sarah Troughton for presenting each of our winners with a trophy and certificate.

Award Name	Winner
The Michael Jones Award for Inspirational Link Scheme or Community Minibus Volunteer	Janice Vincent (Malmesbury Link Scheme)
Community Project Funded through the Landfill Communities Fund	Roger Baker (Ashbury Village Hall)
The Martin Hamer in Special Recognition Award	Alan Fox
Most Innovative Community Run Project or Service	Darry New (Community Bus, Haydon Wick)
Robbie's Endeavour Trophy	Winterslow Youth Club
Young Carers Achievement Award - Under 12 years	Charlie
Young Carers Achievement Award - Over 12 years	Hannah

Project Inspire Achievement Award	Edward
Splash Achievement Award	Sam
Splash Volunteer Award	John Wyeth
Community First Young Leader’s Achievement Award	Will
Building Bridges Outstanding Achievement Award	Dorcas Obeney
The Arthur Laflin Volunteer Award	Jacquie Henly (Hilmarton Parish Council)

Youth Action Wiltshire - Carols by Candlelight

Youth Action Wiltshire invites you to Carols by Candlelight to celebrate the 25-year anniversary of Wiltshire Young Carers Service. The event will take place on Friday 8th December 2023 (7pm) at Malmesbury Abbey. Drinks and canapes will be served following the service.

Proceeds will fund a programme of exciting and fun respite activities for Wiltshire Young Carers, including music and songwriting, workshops, art, wildlife and adventure activities.

To request tickets, please complete the ticket application form using the link below (a copy is included with this briefing pack) or email Ginnie Keen: ginniekeen@gmail.com.

Ticket prices are as follows:

- Adult ticket - £20
- Child ticket (14 years and under) - £10

Ticket application form: <https://www.communityfirst.org.uk/wp-content/uploads/2023/10/Carol-2023-application-form-v2.docx>

The Big Give Christmas Challenge - Wiltshire Young Carers Service



This year Community First is participating in [The Big Give Christmas Challenge](#) in support of our Wiltshire Young Carers Service.

We currently hold open cases for Wiltshire young carers, of which 14% are recognised as the most vulnerable with some in the safeguarding system. As well as the pressures of their caring role and having to balance their own school and relationship pressures alongside the additional caring role, the recent pandemic has increased stress and worry. A national survey carried out by Carers Trust showed 58% of young carers were caring for longer and 40% said their mental health was worse.

Funds raised through The Big Give Christmas Challenge campaign will provide respite activities and support plans for 15 young carers, 30 Young Carers will access remote group webinars and a further 15 young carers can access structured one-to-one mentoring and coaching programmes with our Young Carers Support Workers. This will help them with their mental health and wellbeing. With increased investment, we can receive up to 15 new young carer referrals from our partner agencies.

Your gift will help more young people feel less alone in their caring role, they will see that home life has improved, they will feel included, be better at attending school, and feel happier.

Through this national campaign, we are aiming to secure up to £4,000 in pledges from supporters and donors which will be match-funded for 7 days between **28th November to 5th December 2023**. This is a fantastic way to help make a difference for young carers in Wiltshire and one small donation e.g. £5 will have *twice* the impact during this period.

More information about our how to support our Big Give Christmas Challenge will be available on our website and social media channels from mid-November.

Landfill Communities Fund - Wiltshire and Swindon Highlights 2022-2023

Community First manages and administrates the Landfill Communities Fund (LCF) in Wiltshire and Swindon. The LCF offers capital funding for local community, heritage and environmental projects in areas where local landfill operator sites or depots are located.

Funding for the LCF in Wiltshire and Swindon is received from landfill operators The Hills Group Ltd and Crapper & Sons Landfill Ltd. Over £5.5m of funding has been distributed through the LCF since 2002.

Entrust is the regulator of the Landfill Communities Fund and has produced statistical highlights for the LCF in Wiltshire and Swindon in 2022-2023. A copy of the PDF is included with this briefing pack and is summarised below.

- £329k - total LCF funds invested.
- 31 projects completed.
- 45 jobs were created as a result of funded projects.
- 298 people volunteer due to funding offered through the LCF in Wiltshire and Swindon
- 124,720 public visits.
- £5.77 of additional economic value for every £1 invested through the LCF.

For more information about the Landfill Communities Fund in Wiltshire and Swindon, please visit the Community First website: www.communityfirst.org.uk/grants

MiDAS - Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

MiDAS is a membership-based scheme designed to enhance both driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers. Community First is now taking new bookings for MiDAS minibus training with our Training Coordinator Martin Carter. Martin is a retired Police Advanced Driver with over 35 years' experience of driving minibuses.

The MiDAS training course includes a session on how to operate a minibus safely. This is followed by a 30-minute multiple-choice assessment with 20 questions. Trainees will need to answer 16 questions correctly to pass the theory test. Finally, there will be a practical test which incorporates a driving skills training session and an assessment drive which will last just over an hour, with the assessment taking 30

minutes. Upon completion of the theory and practical test, trainees will receive a certificate which is valid for 4 years.

Pricing is based on a minimum group size of 3 drivers per booking and starts at £105.00 per person. We are now taking new bookings for Winter 2023, early booking is recommended to secure a training place.

Please contact mcarter@communityfirst.org.uk for more information and how to book training.

A leaflet about MiDAS training is included with this briefing pack.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk

YOUTH ACTION WILTSHIRE CANDLELIT CAROL SERVICE 2023

To avoid disappointment please apply for tickets as soon as possible as numbers are limited.

There will be a glass of wine and canapes following the service.

Ticket Application form: Adults £20 and Children 14 years and under £10

Name:-

Address:-

Postal Code.....

Email address:- please write clearly.....

I would like to apply for..... adult tickets at £20 each

I would like to apply for.....children tickets . £10 -14 years and under

I would like to donate (optional) £.....

Total amount paid £..... online or by cheque

Gift Aid:- Gift Aid increases any donations (not your ticket price) by 25% at no additional cost to you. To gift Aid, please read the words below, then sign and date the form. Your address above is needed to confirm that you are a current UK taxpayer.

I agree to Youth Action Wiltshire (YAW) claiming Gift Aid on this and future donations I make to the charity. By signing this I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay the difference.

Signature.....

Date:-.....

To pay either:

Online Banking:- Youth Action Wiltshire
Sort Code:- 40-17-17
Account No:- 51448714 Reference carol service , with your name, please

or

Cheque:- Made payable to Youth Action Wiltshire, and sent to Ginnie, to the address below.

Please email or post this ticket form to Ginnie Keen at ginniekeen@gmail.com or post to Mrs D.Keen ,
The Firs Farm, Corston. Malmesbury SN16 0HB

Tickets will be emailed (or posted if you do not have an email)to you.

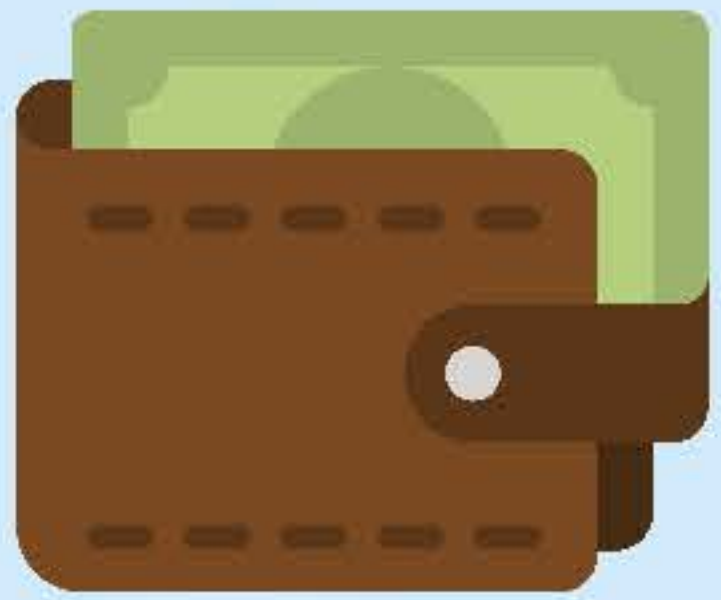
2022/2023 Statistical Highlights



COMMUNITY FIRST

£329k

Total LCF Funds invested



31 Projects completed

Each £1 spent, added £5.77 of additional economic value



45 jobs created

as a result of funded projects



av 3.3 miles to landfill site



124,720 public visits



298 people volunteered due to Community First's funding.





MiDAS: Minibus Driver Awareness Training

Is your group or organisation looking to train new minibus drivers?

MiDAS is a training scheme designed to enhance driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers.

Community First is now taking bookings for MiDAS training with our MiDAS Training Coordinator Martin Carter. Martin is a retired Police Advanced Driver with over 35 years' experience of driving minibuses.

MiDAS Training includes a theory and practical test, along with detailed information on how to operate and manage a minibus safely. Drivers who pass both the MiDAS practical and theory tests will receive a certificate which is valid for four years.

Bookings:

mcarter@communityfirst.org.uk

“Excellent course. Great trainer!”

MiDAS Training Feedback

MiDAS Pricing

Standard MiDAS induction £125.00
Accessible MiDAS induction £165.00
Standard MiDAS refresher £105.00
Accessible MiDAS refresher £125.00

Weekdays Only
Minimum 3 drivers per booking





Update from Age UK Wiltshire – November 2023

Sarah Cardy, CEO of Age UK Wiltshire has attended several community engagement events recently and seen the need for information from older people and their families. It has also been encouraging to hear positive feedback about our services.

Over the years, we've witnessed a significant growth in the demand for our services. The desire of older adults to maintain their independence and continue living fulfilling lives in their own homes has never been stronger. This is a testament to the much-needed work Age UK Wiltshire does but it also highlights the pressing need for continued support and expansion of our programs.

Surviving Winter Grants

We are currently promoting our Surviving winter grants, which can help vulnerable people experiencing fuel poverty.

The one-off grant available through Age UK Wiltshire is £200 and the scheme will run until April 2024 but may close early if all grants are allocated.

"The Surviving Winter grant will make an awful lot of difference, thank you." - Eve

The Surviving Winter Grant was introduced by Wiltshire Community Foundation over 10 years ago and has already helped 1000's of households in Wiltshire. It is a multi-agency approach working not only with Age UK Wiltshire but with Wiltshire Citizens Advice, Swindon Citizens Advice, Wiltshire Centre for Independent Living, and Wiltshire Warm & Safe to help people by providing grants towards fuel or other heating related costs.

There is eligibility criteria and an application process. More information on this can be found at www.ageuk.org.uk/wiltshire/our-services/surviving-winter/

Household Support Fund – hot food

We are also providing support for older people who need food, are in rural locations and are unable to get support. We will give support for a period of time whilst we provide holistic advice and support for a more sustainable solution. People can contact our meals team on 01793 279606 or email: communitymeals@ageukwiltshire.org.uk

Age UK Wiltshire Charity Shops

We have ambitious plans to have charity shop hubs across Wiltshire, and these are progressing which is very exciting. We've now signed the lease, and are working on our Salisbury site which should be open very soon.

It is an excellent opportunity for Age UK Wiltshire to have more of a town presence. These high street centres will include office space for our I&A advisors, providing the opportunity for residents to have accessible, face to face appointments.

We are also working hard towards the Marlborough and Devizes shops.

Although this is a great retail opportunity, the success of our charity shops is not just about selling items - it's about transforming generosity into tangible support for older people in our communities.



Melksham Community Support Scheme

Age UK Wiltshire is working together with Melksham Town Council, Melksham Without Parish Council and Melksham Area Board to improve the wellbeing of older people living in Melksham, by offering support, access to information and practical help.

“Sarah, (Melksham Community Support Senior Project Worker) who visited was brilliant and it was great to talk things through.” - Winifred

We have already seen the difference our support can make to the residents of Melksham but if your network has any referrals or would like more information, please contact us on 01225 809265 or email melksham@ageukwiltshire.org.uk



FACT Family Help Programme

Update November 2023

Background

In early 2023, the Wiltshire Families and Children's Transformation (FACT) Partnership launched its Family Help project to enhance the local arrangements for the delivery of early intervention and prevention services for children, young people and families.

What do we mean by 'Family Help'?

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to identifying any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

We use the term 'Family Help' to stress that the focus is on working with families and to avoid historical confusion associated with the term 'Early Help'.

Autumn Update

Autumn has been a busy time for the partners particularly with the launch of the All Together website and brand as well as progress with commissioning Family Hubs.

We hope you find the updates below helpful, please do contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

Branding

With input from local families, FACT partners have collaborated to create a cohesive brand for Family Help following feedback from families and professionals that the existing system was hard to navigate and appeared relatively confusing, fragmented, and disjointed. This new umbrella brand, called All Together, covers all services providing early intervention and prevention, communicating to families, schools, and other relevant organisations that these services and organisations are working in tandem to deliver a more collective and connected system across the County.



Online Platform

Feedback from families and professionals also informed the partnership that finding information about and getting in touch with Early Help services was not easy.

The All Together platform hosted on Wessex Community Action's Wiltshire Together website has been launched alongside the wider branding activity and this will enable families and practitioners/organisations to easily find out about the Family Help Offer in Wiltshire.

The webpages can be accessed via [All Together - Wiltshire Together](https://wiltshiretogether.org.uk/AllTogether) or <https://wiltshiretogether.org.uk/AllTogether>

Family Hubs

We are developing Family Hubs to respond to the Government 2019 manifesto pledge. Family Hubs are a place-based way of joining up locally in the planning and delivery of services for children and young people aged 0-19 and their parents/carers. This approach will provide families with a single point of access to early support services and will include online/digital presence as well as physical locations to access services.

This initiative is being led by the Council's Commissioning Team with services scheduled to go live across Wiltshire from April '24.

Locality Pilot

A key element of the project is a specific pilot in the Warminster and Westbury area that is seeking to develop, implement and evaluate new ways of working in the context of early intervention and prevention for children, young people and families.

The two new Family Help Champions and Early Intervention Family Mental Health Champion posts are now fully embedded and working intensively with a number of local families to address specific issues with supervision from the Pilot Area Co-ordinator.

Other key developments in the pilot area include:

- Introduction of drop-ins for families at a number of schools, early years settings and other venues enabling them to easily access support and advice on a wide range of topics

- Delivery of 'Picnic on the Pitch' Summer holiday activities programme

- Development of responses to the agreed local priority issues:

 - Emotional well-being

 - Support for parents

 - Impact of the cost of living crisis



Development and delivery of group work activity focussed on specific issues including helping parents cope with challenging behaviour, working with children with autism and wider parenting support strategies

Piloting of Restorative Approaches in a number of schools

An interim evaluation will be produced by Oxford Brookes University during the early part of 2024 and shared in our next update.

Workforce Development

The project is also developing a Family Help workforce development offer building on the existing SVPP-led training activity to ensure that we have a system-wide approach to training and development that will be accessible to those working in schools, settings, VCS groups and the wider group of partner agencies.

The framework will set out a series of aligned modules based around Relational Practice that will build on the existing Five to Thrive training that has been extensively rolled out across the system and led by Public Health. The offer is under development but will initially include training on:

- Trauma informed practice
- Understanding adolescence
- Making Every Contact Count (MECC)
- Motivational Interviewing
- Emotion Coaching

The workforce development offer will be available to all agencies that deliver Family Help in Wiltshire via the SVPP website.

Outcomes Framework

FACT partners have contributed to and agreed a system-wide framework that will enable the partnership to monitor a range of short, medium and long term indicators to enable a shared understanding of needs and impact related to early intervention and prevention activity.

The indicators combine quantitative measures alongside qualitative measures and process indicators thus providing a balanced scorecard that aligns with the strategic vision for Family Help in Wiltshire and its three key strands:

- Health – child development, physical health, mental health and emotional well-being
- Wealth – education, employment, finance, home
- Wellbeing – safety, inclusive communities, positive relationships

Please contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

Chippenham Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Chippenham Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023-24	£ 33,527.00	£ 30,500.00	£ 7,700.00
Awarded To Date	£ 10,185.00	£ 11,195.12	£ 2,997.58
Current Balance	£ 23,342.00	£ 19,304.88	£ 4,702.42
Balance if all grants are agreed based on recommendations	£ 7,068.02	£ 11,055.88	£ -43.08

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1310	Community Area Grant	Chippenham pride CIC	Chippenham Pride CIC	£10000.00	£5000.00

Project Summary:

The main purpose and mission statement of our event is to reach out to the small villages surrounding our town to let people of all ages, genders, races & sexualities know that they are not alone. To do this we need to advertise. This will come in the form of door-to-door flyers, radio and newspaper adverts, street banners and posters. All of this comes at cost even with the providing companies giving us discounted rates. This is the main purpose of our funding application.

ABG1391	Community Area Grant	Yatton Keynell Recreation Association	Solar PV and storage for Yatton Keynell Village Hall to improve resilience and reduce emissions	£15000.00	£5000.00
<p>Project Summary: Add solar panels and a power storage battery facility to Yatton Keynell Village Hall with the aim of reducing our carbon emissions and allowing us to operate off grid for up to 24 hours This project will: - Reduces our carbon emissions on a long term basis - Help to keep regular users of the hall safe in the event of short power outages (which we experience regularly) - Add resilience to the village hall in the event of a bigger infrastructure issue affecting the wider community. In this event, the village hall could act as an emergency safe space and host essential services. - Initiates the formal development of a Community Emergency Plan, which the YKRA committee has begun as a prerequisite for this project.</p>					
ABG1411	Community Area Grant	Chippenham Men's Shed	A Planer Thicknesser for our New Workshop	£1790.00	£895.00
<p>Project Summary: Earlier this year CMS leased premises for their much-needed workshop and are in the process of completing the restoration and kitting out of the workshop. We expect to have this up and running by end of November 23 albeit without some key pieces of equipment for which we are seeking funding. In this case it is a planer/thicknesser. This is a key piece of equipment in any woodworking shop but, even more so to us, as we take old wooden items and repurpose them into new items.</p>					
ABG1427	Community Area Grant	Ivy Wildlife Garden	Ivy wildlife Garden repairs and improvement	£500.00	£500.00
<p>Project Summary: The woodchip paths have been in use for some years and need renewing. New fencing is to be built by volunteers as will the proposed new raised planters. The latter will allow easier access for the less able visitors.</p>					
ABG1439	Community Area Grant	Chippenham Uniform Exchange	Equipment for our new premises	£713.29	£500.00
<p>Project Summary: We have secured funding to enable us to move to a new permanent premises in order to continue to grow and expand our school uniform recycling scheme. We now require more storage equipment to furnish the new premises, to manage the increased volume of uniform and to organise our uniform more efficiently. We seek funding towards this capital purchase to support our move and get our new premises ready to open to the public.</p>					
ABG1447	Community Area Grant	Chippenham Mens Shed	Rotavator and Strimmer for Chippenham Mens Shed Allotment	£478.98	£478.98
<p>Project Summary: Chippenham Men's Shed have the additional facility of an allotment located at Crickets Lane. We need to replace a very old second-hand petrol rotavator that no longer works or starts very well. The allotment does have a communal rotavator but is huge, very heavy, and not suitable for older persons to use. Our allotment backs onto a deep ditch and we also would significantly benefit from a small manageable battery powered Strimmer for keeping the grass down here.</p>					

ABG1461	Community Area Grant	Chippenham Sports Club	Facilities heating provision and public walkway and drive lighting for public safety	£7800.00	£3900.00
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Project Summary:

We provide social and sports facilities for all our sporting sections across all age groups and a wide range of sports. In addition, we provide space for several community groups (e.g Fit steps, Sit fit Pilates classes, baby and toddler classes and much more) in Chippenham to meet the needs of their members. In doing so we are committed to ensuring that all our users accessing our site are safe, warm and secure. As part of that commitment, it is important that we can provide heating for warmth to our visitors as well as a safe footpath that is well lit for the darker nights. We currently only have heating in our main hall and not in other areas such as the meeting room, changing rooms, lounge area and entrance. We are really looking to create and inclusive warm space for members of the community, some of which come here as their only source of heat. Improved lighting on the entrance road to the Club's facilities will provide security and safety not only to our members and visitors to Chippenham Town Football Club but will make this roadway safe for those in the community who use it to access Sheldon School, for dog walking, running, cycling and other exercise along towards the Donkey Field path.

ABG1355	Older and Vulnerable Adults Funding	Heritage Trails Project	Heritage Trail Walking Leaflets	£3325.00	£415.60
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Project Summary:

Back in early 2019 the Heritage Trail Project approached both the Corsham and Chippenham Community Area Boards for grants to support the development of a series of eight Heritage Trails to encourage the local community and visitors to appreciate the historical environment and experience the natural beauty of our North Wiltshire countryside. Since then, the Project has delivered the eight way marked Trails, improved the Public Rights of Way, with the assistance of the Cotswold Voluntary Wardens and Northwest Wiltshire Ramblers, and has had three print runs of the eight Trail leaflets totalling 48,000 leaflets. We are now down to our last box of each of the eight Trail leaflets, approx. 360 of each. We believe the continued delivery of these of Heritage Trails aligns well with both the Chippenham and Corsham Town Council Strategic Plan to promote health and wellbeing. Especially over the pandemic years when the Trail leaflets have enabled our communities to explore their local environment due to the necessary travel restrictions. In addition, the project has supported both directly and indirectly several other organisations and programmes that include, but not limited to: Walking for Health, Corsham Walking Festival, Walkers are Welcome (Corsham is a member of this Association and the Heritage Trails have been mentioned and commented on in the last three annual returns) and the Cotswolds National Landscape. Therefore, we would like to apply for funding for an update to the trail's information and a third print run of 2000 leaflets for each of the eight trails. We have obtained costings from Pear Tree Studio's for the printing which comes to £3325. The breakdown of funding is proposed below: Heritage Trail Project - £153 Cotswold National Landscape, Wardens Countryside Fund Grant (yet to be applied for) - £1000 Corsham Town Council - £509.50 Leaving £1662.50 to be split between grants from the CABs of: Corsham CAB - £1246.90 Chippenham CAB - £415.60 The CAB figures are based on that $\frac{3}{4}$ of the leaflets are linked to the Corsham CAB and $\frac{1}{4}$ are linked to the Chippenham CAB.

ABG1371	Older and Vulnerable Adults Funding	Sheldon Road Methodist Church	Community meals	£3996.00	£500.00
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Project Summary:

to help pensioners and family's cope with the financial crises, due to inflation and increased food and heating costs, we are offering free meals to those in need in the community and providing a warm and friendly space. We will also provide a sign posting service to other charities and organisations that can help.

ABG1401	Older and Vulnerable Adults Funding	Doorway Wiltshire	Football Project	£3491.00	£1745.50
<p>Project Summary: Doorway runs a weekly outdoor football group for people who are experiencing or who are at risk of homelessness in North Wiltshire. Before Covid the players used the Ladyfield Church Hall to play in, but since then we've benefitted from using Sheldon School's outdoor all weather practice pitch. Numbers have increased since we've moved, and we now see around 6-9 men and women every week, and there's been a noticeable improvement in fitness levels. Doorway joins the Kandu Arts Football Tournament every year, usually being knocked out in the first round, but this year they reached the quarter finals and received medals for the first time. Our football group improves physical and mental health, gives confidence to marginalised people and helps with community integration.</p>					
ABG1441	Older and Vulnerable Adults Funding	Chippenham Rugby Football Club	Chippenham RFC Mixed Ability Team Cavailleurs	£10500.00	£5000.00
<p>Project Summary: Setting up a new playing section at the club to enable players that are returning from injuries, new SEND and disabled players, retired senior players, people who have never played rugby and players that can't afford to injure themselves due to their day-to-day jobs to play mixed ability rugby at a friendly local club. Mixed ability rugby: 2 teams of 15, playing a competitive game of rugby (but with uncontested scrums). Each team consisting of 15 players of different size and shape, each with a unique skill sets. Area Board funding requested as follows: £2500 from Older and vulnerable people fund and £2500 from 13-19(24 with disabilities) fund.</p>					
ABG1383	Youth Grant	Art Bytes managed by dot art Services	Art Bytes is Championing Creativity in Chippenham	£39500.00	£936.00
<p>Project Summary: Art Bytes is a national EdTech programme that utilises a bespoke, immersive, virtual gallery to give young participants the opportunity to see their art exhibited online and engage with new technology from the safety and convenience of their own home or school. It builds confidence and nurtures talent, allows children and young people to see galleries as places "for them" and encourages future cultural engagement. After a shortlisting panel and an online public vote, the winning artist from each school sees their work displayed in our virtual gallery. Art Bytes culminates every June with a celebration event at a high-profile cultural venue in each of the nine regions of England, which is also available to schools to stream in the classroom or assembly. National and Regional winners are announced, certificates and prizes are presented, and the virtual gallery goes live. The competition is open to all primary (year 5), secondary (year 9) and SEND schools across England. In Chippenham we are providing an extension of our Celebration Event, in partnership with Chippenham Museum and The Arts Society Wessex, with a physical exhibition of Year 5 and Year 9 pupils art, alongside art workshops and a cultural visit to the Chippenham Museum. Last year, we hosted a similar Celebration Event at the Neeld Hall, however this year we are proud to have The Chippenham Museum as our cultural venue partner for the South West! We had Major Declan Basely present the certificates at the event with additional support form the Wiltshire Area Board to fund three secondary schools to participate in Art Bytes.</p>					

ABG1385	Youth Grant	Sheldon Road Methodist Church	Heals and Sheldon Road Methodist Church Summer and Autumn youth programme	£4627.00	£2313.00
<p>Project Summary: We take disadvantaged and behaviorally challenging youngsters out for the day or evening to create community and teamwork. We have taken them to the pantomime the previous two year's and this gone down very well an experience none of them could have done without our finance and volunteer commitment. We have taken them to the zoo three years running, this expands their knowledge of the world wildlife in an engaging and fun way. We take them on a demanding and challenging activity each summer, which helps build their confidence and teamwork.</p>					
ABG1395	Youth Grant	Chippenham Sports Partnership	CHIPPENHAM OLYMPIC and PARALYMPIC LEGACY GAMES	£5000.00	£2500.00
<p>Project Summary: The event is a legacy event and has been used by Wiltshire Council in the past to provide a template for other areas. It involves all the secondary and primary schools in Chippenham including Silverwood specialist school and impacts about 700 young people. It involves approx. 120 14–18-year-olds as young leaders and targets 13-18 year olds from Silverwood. It is an event over 2 and a half days and brings together all ages and is totally inclusive. The young leaders that have volunteered benefit because it fosters teamwork, discipline, and resilience. https://we.tl/t-BnoCSkoqtG please copy this into your browser and watch a video of CG 2023</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Ros Griffiths, Strategic Engagement and Partnership Manager, Ros.Griffiths@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

6th July 2023 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Matthew Short Adrian Foster Ross Henning Laurence Cable Nick Botterill Graham Trickey Kirsty Rose Clare Mansfield Alex Hall Mike Barber Genevieve Minney Fiona Twisse			
	Apologies	Kathryn MacDermid Nic Puntis David Arnup Anthea Kelsall			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
2.	Notes of the last meeting (24th April 2023)				
		The minutes and recommendations of the previous meeting were to be considered at the Chippenham Area Board scheduled for the 27 th June 2023.			
3.	Finance				
3.1		<u>Financial position at 6th July 2023:</u> (a) 2023-24 allocation = £36,174 (b) 2022-23 carried forward = £30,946.49 (c) 2023-24 3 rd party Contributions = £16,287.50 (d) Total Budget for 2023-24 =£83,407.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2022-23) = £58,658.00 (f) Current Balance = £24,749.99 (d-e)	KR to circulate 'cost of highway works' link to group with tracker. 30% contribution to be retained. Group to consider additional contributions where there are schemes that may not be otherwise funded. Alternative funding opportunities to be explored – e.g. CIL		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
4.	Major Maintenance				
4.1		<p>01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council</p>	<p>06/07/23 Highway maintenance programme 2023-2029 can be found here Highways Asset Management - Wiltshire Council</p> <p>NB query regarding how priorities have been determined based on changes over winter. Concern that the list is out of date.</p> <p>Ladyfield Road was a location previously agreed to move up the list but this has not been done.</p> <p>Charter Road is not on list and is in very poor condition.</p> <p>Question: why Pheasant Rbt is included given current works.</p> <p>The Street Grittleton – concern about condition but is under review for 2025/26.</p> <p>KR to pass concerns to Ray McKenzie. LHFIC would like to set up a meeting to discuss the Chippenham</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			community area – Ray to be included?		
5.	Items awaiting decision				
5.1	Dropped kerbs exercise - Chippenham	<p>25/04/2023 The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIG confirmation for this funding.</p> <p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p>	<p>06/07/2023 The following dropped kerb sites are recommended for completion with the budget available (subject to TC contribution). These are based on locations that will offer a wider benefit or complete a route.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 030 – Beale Close 032 – Culverwell Road</p> <p>Brook Street to be considered for next year – school holidays.</p>		
5.2	6846 - Road Safety at The Street B4039 Nettleton Road and	<p>24/01/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.</p>	<p>06/07/23 Update required from Parish Council regarding funding.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	Church Hill junction Burton	<p>25/04/23 Awaiting update from parish council.</p> <p>Estimated cost of implementation is £5500.</p> <p>Funding to be considered once update received from parish council.</p>	<p>Concerns regarding PC being unaware of additional costs needed for implementation.</p> <p>LHFIG funding agreed for Nettleton Road and Hillside, combining the TRO advert.</p> <p>Total £6700. PC contribution of £1675 agreed.</p> <p>£5025 LHFIG agreed. (includes 5.4)</p>		
5.3	4-19-5 Hill Rise / Barrow Green, Chippenham	<p>24/01/23 Awaiting TRO consultation for 20mph speed limit.</p> <p>25/04/23 TRO advert to commence 27th April until 22nd May for consultation.</p> <p>The estimated implementation costs are £15,000. This is yet to be allocated. Costs to be considered at next meeting following TRO advert.</p>	<p>06/07/23 Objections received to advert therefore cabinet member report required. Officer recommendation to proceed as advertised.</p> <p>Implementation costs £15,000 to be considered at next meeting.</p>		
5.4	4-20-4 B4039 Hillside Burton	<p>24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.</p> <p>25/04/23 A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost.</p>	<p>06/07/23 Funding agreed as per 5.2 above.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		To be discussed at next meeting pending parish council update.			
5.5	4-21-11 & 13 Upper Seagry	<p>24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this.</p> <p>A road safety visit was carried out to observe school drop off. Report to be circulated.</p> <p>25/04/23 The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year.</p> <p>Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000.</p> <p>Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway (£12,000 total). Village gates may also be provided at an additional £1000 per gate.</p> <p>Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.</p>	<p>06/07/23 PC wish to proceed with signing and gateway improvements. Funding decision required.</p> <p>CSW established and completed training. Awaiting risk assessment from Police.</p> <p>£13,000 total required. £9100 from LHFIG – PC contribution of 30% confirmed £3,900.</p>		
5.6	4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 & on C179.</p>	<p>06/07/23 LHFIG to consider funding £1800. PC contributions agreed.</p> <p>LHFIG funding agreed.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.</p> <p>25/04/23 Estimate for proposed signing £2800. Requires approval from YKPC and CCPC.</p> <p>Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.</p>			
5.7	<p>Waiting Restriction Review – Batch advert – Chippenham Town</p> <p>Includes 4-23-8 Market Place, Chippenham</p> <p>See list of requests provided for info.</p>	<p>The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.</p> <p>25/04/23 LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p>	<p>06/07/23 Awaiting town council funding decision.</p>		
5.8	<p>4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction</p>	<p>24/01/23 Ongoing. KR to review</p> <p>25/04/23 No update. Still on list – design and cost estimate to be prepared.</p>	<p>06/07/23 Dropped kerb and footway regrading opposite Queens Crescent junction. Works would require signal switch off and multi way lights during works. Cost estimate £6500.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			£1000 from last years budget to be used. £3850 from LHFIFG agreed. TC contribution to be confirmed £1650		
5.9	Various bridleways, Chippenham	Request for signing at bridleways listed below to make it clear that cycling is permitted. <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way 25/04/23 Estimate for cost for signing changes to be prepared.	06/07/23 Cost estimate of £300 per sign. Total of £1500 based on 1 sign per location. TC contribution £450 to be confirmed. LHFIFG funding agreed £1050		
6.	Items awaiting/under construction/advertisement.				
6.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	24/01/23 Order issued to Ringway for outstanding works. Awaiting completion. 25/04/23 Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.	06/07/23 Awaiting installation.		
6.2	4-20-10 Parliament St / Chippenham	24/01/23 Works pack being prepared. Construction programmed for May 2023. 25/04/23	06/07/23 Works 95% complete. Awaiting signing and road safety audit.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Works to commence on 9 th May 2023.	Petition received but has not been presented at area board. This was from residents concerned about safety and requesting reinstatement of wall.		
6.3	4-20-15 C151 Ford	<p>24/01/23 KR to arrange further site meeting with GW and NB to discuss PC preferred options.</p> <p>25/04/23 Meeting held to discuss options. It has been agreed that signing and road marking changes on the C151 Ford are most appropriate. The estimated cost for providing these changes is £3000.</p> <p>Funding agreed for this subject to parish council contribution.</p> <p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p>	<p>06/07/23 Order to be raised for signing and road marking changes.</p> <p><u>See 7.1 in relation to informal crossings.</u></p>		
6.4	Kington St Michael – Advisory Crossing	<p>24/01/23 Works pack being prepared. Construction in 2023/24 financial year</p> <p>25/04/23 Construction to commence 2nd May 2023.</p>	<p>06/07/23 Civil works complete. Coloured surfacing to be laid 03/08/23 under a road closure.</p>		
6.5	4-21-9 Abbeyfield School	<p>24/01/23 Signing ordered and awaiting installation.</p>	<p>06/07/23 Awaiting sign installation by Milestone.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Pedestrian crossing data received. KR to complete and circulate assessment.</p> <p>25/04/23 Order re-issued to Milestone for sign install as not completed by Ringway.</p> <p>Report circulated with note tracker. Recommendations for waiting restrictions, informal crossing improvements and extension of speed limit.</p> <p>Estimated costs are:</p> <ul style="list-style-type: none"> • Enhanced informal crossing £3000 • Waiting restriction install (following advert) £600 • Extension of speed limit - £3500 • Removal of existing dropped kerb £1000 <p>The group asked that KR discuss with highways development control as to potential to include within school planning application.</p> <p>No funding agreed although the waiting restrictions will be advertised as part of the wider review.</p>	Waiting restrictions to be included in review at item 5.7		
6.6	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>24/01/23 Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p> <p>25/04/23</p>	<p>06/07/23 Works ordered. Awaiting installation.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		PC have confirmed contribution of £1800. LHFIFG to consider allocation of remaining £4200. Funding agreed. To progress to implementation			
6.7	4-21-14 Lowden Grass Verges	24/01/23 Awaiting installation. 25/04/23 Deadline for completion in mind-June	06/07/23 Works ordered. Awaiting installation.		
6.8	4-22-4 C86 Yatton Keynell to Grittleton (Hazard Marker Posts)	24/01/23 Awaiting installation. 25/04/23 Expected to be complete mid-June.	06/07/23 Works ordered. DA to meet resident w/c 3 rd July. Likely install w/c 10 th July.		
6.9	4-22-6 Primrose Way, Chippenham – Street nameplate	24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year. 25/04/23 Awaiting installation.	06/07/23 Works ordered. Awaiting installation.		
6.10	4-22-8 Forest Lane Pewsham – amendments to bollards.	24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000. Confirmation of contribution from the TC is required. 25/04/23 Funding contribution from CTC confirmed. Order to be issued.	06/07/23 Works ordered. Awaiting installation.		
6.11	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	24/01/23 Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required. 25/04/23 Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.	06/07/23 Works ordered. Awaiting installation. TC funding has been confirmed.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
6.12	4-22-14 Minster Way Chippenham - amendments to shared use path	<p>24/01/23 Tarmac area of verge and replace sign as requested. Cost estimate £2000. Contribution from TC to be confirmed.</p> <p>25/04/23 Funding contribution from CTC confirmed. Order to be issued. Construction expected in June.</p>	<p>06/07/23 Works complete. Item can be removed from tracker.</p>		
6.13	4-22-16 Grittleton Rd/John Aubrey Close – Yatton Keynell – Dropped Kerbs	<p>24/01/23 Dropped kerbs are feasible. Cost estimate £2000. Parish Council to consider contribution.</p> <p>25/04/23 Parish Council contribution agreed at £600. LHFIG to consider funding remaining £1400.</p> <p>Funding agreed. To progress to implementation.</p>	<p>06/07/23 Works pack to be prepared for contractor.</p> <p><u>Note following meeting:</u> these works are now complete.</p>		
6.14	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p>	<p>06/07/23 Lining to be painted when other lining works for LHFIG are undertaken in the area.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p>25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p>			
6.15	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p> <p>25/04/23 Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in conjunction with parish council.</p>	<p>06/07/23 KR to progress signing installation when resources are available.</p>		
6.16	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p>	<p>06/07/23 Site visit to be arranged.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation</p> <p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p>			
7.	Items under review				
7.1	4-20-15 C151 Ford	<p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p>	<p>06/07/23 Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p>		
7.2	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers.</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>14/09/21</p>	<p>06/07/23 Report has been drafted and is going through check process.</p> <p>Speed limit recommendations align with those put forward by Atkins, however it is recommended</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p> <p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p>04/10/22 Awaiting completion of Atkins assessment.</p> <p>24/01/23 Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p> <p>25/04/23</p>	<p>that other measures are considered:</p> <ul style="list-style-type: none"> • Junction Improvements at Allington Crossroads • Junction improvements at B4039 junction • Junction improvements at Biddestone Crossroads • Pedestrian facilities/informal crossing, The Shoe. <p>Atkins recommended a reduction in speed limit between Biddestone Crossroads and Ford. To progress this would be £2500 for the TRO advert and approx. £3000 for related signing.</p> <p>KR to include feedback from LHFIG in report highlighting request for extension of 40mph for Bumpers Farm to include Allington crossroads.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR preparing report in line with new adopted speed limit review process. To be circulated upon completion – likely to be mid to end of May.</p> <p>KR to discuss with major projects team in light of changes on A350 in this area.</p>			
7.3	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p>	<p>06/07/23 Awaiting update following residents survey.</p>		
7.4	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p>	<p>06/07/23 There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>			
7.5	4-21-22 Saxon Street, Chippenham	<p>24/01/23 Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised.</p> <p>25/04/23 Awaiting confirmation from TC re street nameplate.</p>	<p>06/07/23 Awaiting update from TC</p>		
7.6	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p> <p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p>	<p>06/07/23 Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
7.7	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p>24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p>	<p>06/07/23 Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to include cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>		
7.8	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p> <p>24/01/23 KR to review.</p> <p>25/04/23 The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as such is a scheme likely to be outside of the LHFIS scope. It is recommended this is highlighted within the LCWIP.</p> <p>KR to investigate if Capability Funding available for this.</p>	<p>06/07/23 KR to discuss funding with Mike Crook. Internal discussions to be had.</p>		
7.9	4-22-18 Seagry Road, Sutton Benger	<p>24/01/23</p>	<p>06/07/23</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>LHFIG support investigation of traffic calming on Seagry Road. KR to review.</p> <p>25/04/23 Traffic survey requested to provide data on existing speed and traffic profile.</p>	<p>Traffic survey details circulated with note tracker.</p> <p>85th percentile speeds are recorded at 37mph.</p> <p>KR to prepare options and liaise with parish council.</p> <p>CSW to be considered subject to police approval. RH to discuss enforcement with Wiltshire Police.</p>		
7.10	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23 LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p>	<p>06/07/23 Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p>		
8.	Items awaiting further investigation / officer resource				
8.1	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p>	<p>06/07/23 Awaiting resource for design. Ballpark cost estimate based on similar schemes is £25,000.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>04/10/22 Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIG.</p> <p>Design work can now progress. Site meeting to be set up.</p> <p>25/04/23 Land purchase is progressing. Design work to take place once resource is available.</p>			
8.2	4-22-19 Pewsham Estate – dropped kerbs.	<p>24/01/23 LHFIG support request. KR to review request and contact resident for more information regarding locations</p> <p>25/04/23 Need information regarding locations of dropped kerbs.</p> <p>Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.</p>	<p>06/07/23 Update required on locations</p>		
8.3	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p>	<p>25/04/23 KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>1 - An updated safety assessment of Marshfield Road is needed.</p> <p>2 - Review the impact of recent changes to traffic management on adjoining roads.</p> <p>3 - Review road design/markings/signage.</p> <p>4 - Reduction of speed limit to 20-mph</p> <p>5 - Traffic assessment for best solution.</p>			
8.4	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/04/23 KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p>	<p>06/07/23 Site visit to be arranged.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.	Items on hold / for information only				
9.1	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22 No update 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			<i>To note</i>
9.2	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion. 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			<i>To note</i>
9.3	4-21-21 Hill Corner Road, Chippenham 4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)	The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death. HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would			<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.4	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p>24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding.</p> <p>Road markings to be put on list for refreshing. 25/04/23 LHFIG and TC to consider funding (£3000)</p> <p>On hold for time being due to funding constraints.</p>			<i>To note</i>
9.5	4-22-17 Railings replacement, Slaughterford	<p>24/01/23 LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.</p>	06/07/23 Update required from parish council.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>25/04/23</p> <p>Quote provided by parish council £7,258.72. Request for funding by £5081 made to LHFIG. Low funding priority for group – would like parish council to consider alternative funding sources. Funding not allocated at this stage but will revisit if other funding sources are not available.</p> <p>List of alternative funding sources to be developed and sent to parish councils.</p>			
10	New Requests submitted since the last meeting				
10.1	<p>4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115</p>	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p> <p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p>	<p>06/07/23</p> <p>KR to review and report back to group.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
10.2	4-23-19 Long Close, Chippenham – Removal of chicane barrier	Request for removal of chicane barrier in footway. The barrier is part of the RoW but at a location where it serves no purpose other than to make traversing the footway difficult.	06/07/23 KR to raise with area office.		
10.3	4-23-20 Railings, Wood Lane, Chippenham	<p>Along Wood Lane is a retaining wall that is topped with a footpath and a run of iron railings. It's approx. 80 meters long, starting opposite Bakehouse Close and extending up to Flowers Manor retirement home. This is to protect pedestrians from a 3 to 4 foot drop into the road below. The railings are in a terrible condition, with the majority of the rungs bent and misshapen and many rungs missing altogether along it's length. The footpath is well used by pedestrians coming in and out of town. I'm very concerned for young children who may be at risk of falling through the gaps into the road below.</p> <p>Replacement of the railings - this part of Wood Lane sits within a conservation area and fronts two listed buildings, so replacement railings need to be elegant and in keeping, rather than purely utilitarian in form. Having spoken with a local architect, we both agree that bow topped railings in black would be an excellent solution and would work well alongside the new railings that form the boundary of the Flowers Manor Care Home.</p>	<p>06/07/23</p> <p>It was discussed that a housing application has been put in at old police station site. Is there any scope to include this in that?</p> <p>KR to discuss with area office as to any potential maintenance input.</p>		
10.4	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>The footway tunnel under the main railway line is unlit and is a " black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.</p> <p>Would like to see lighting installed.</p>	<p>06/07/23</p> <p>To be included in site visit and to review.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
10.5	4-23-22 High St, Kington St Michael – link with 20mph request.	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p>	<p>06/07/23 KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p>		
10.6	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
10.7	4-23-24 B4039 Fowlswick Lane Crossroads	<p>Highway safety at crossroads with restricted views on B4039 particularly from Yatton Keynell direction unassociated with grass visibility splay verge cutting.</p> <p>Introduction of additional warning signage to indicate to road users that a crossroads exists particularly from the Yatton Keynell direction, although a review of the whole situation is required.</p>	<p>06/07/23 Verge splay cutting has been undertaken.</p> <p>To be reviewed.</p>		
10.8	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the</p>	<p>06/07/23 KR to look at cost estimate as a priority.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken			
10.9	4-23-26 St Pauls Primary School, The Oaks, Chippenham	<p>Cars are parked on the road often double-parked preventing access to the school. This is becoming a reoccurring problem for our trade and recycling collections thus preventing our waste to be collected. This is a chargeable service and additional charges are made if we request for them to return, although this doesn't guarantee they will then have access. Also, any delivery lorries and emergency service i.e. ambulance or fire engine would not be able to get down this road to the school either.</p> <p>We regularly send out requests to parents asking them not to park along this road and also, we have reported the problem to our local neighbourhood police officer who has been in contact with the owners of the vehicles when car registration numbers have been able to be given to her. She has suggested we contact the council to request yellow lines being put down to prevent parking along this road.</p> <p>If possible single yellow line with time restrictions or double yellow lines to be put down along this small stretch of road 'The Oaks' which leads to St. Paul's Primary School</p>	<p>06/07/23 Include in waiting restriction batch.</p>		
10.10	4-23-27 B4069 Kin House Kington Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road 	<p>06/07/23 No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069</p> <p><u>New issues</u></p> <ul style="list-style-type: none"> • Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. • The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. • There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. <p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop & café. This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House.</p>	<p>Arrange site visit. Planning application to be submitted in around a month.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		We are, of course, open to other ways to resolve this issue.			
10.11	4-23-28 C71 North Wraxall	<p>Very large vehicles are using this road, perhaps for a cut through. Vehicles seen have been large removal vehicles, drink brand lorries, large coach filled with passengers, freight lorry.</p> <p>Signs at either end of the road state a vehicle limit of 7.5T unless for access. This road, even if used for access is too narrow. The vehicles seen have been well over this weight.</p> <p>Vehicles of this size cause disruption as there is no space to pass for cars, it all backs up. Pedestrians and cyclists are forced to hide up on the verge.</p> <ul style="list-style-type: none"> • I have made contact with the companies advertised on the vehicles, asking why they have been using the road but never received a response. • I have challenged some of the drivers but they don't see any wrongdoing. • There are farms/businesses at the beginning of the road, I have spoken with one of them and he confirmed that large vehicles and Company names that I mentioned haven't made deliveries • Bigger signage stating width of road rather than just weight of vehicle. • Road widening • Any other suggestions, I'm sure this sort of issue occurs elsewhere in Wiltshire. 	<p>06/07/23 This is to be referred to Police for enforcement.</p>		
10.12	4-23-29 20mph Speed Limit Request, Kington St Michael	The Parish Council is requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but	<p>06/07/23 Concerns around increased vehicle volumes and speeds.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		the long term solution must be a 20mph zone throughout the village.	Want to highlight village environment etc. KR to ask for traffic survey to be redone.		
11	AOB –				
11.1					
12	Funding Allocations made at this meeting				
12.1	<ol style="list-style-type: none"> 1. Dropped kerbs exercise – Chippenham – LHFIG funding previously agreed, but seeking confirmation of £3617 contribution from CTC. 2. 6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton and 4-20-4 B4039 Hillside Burton - £6700 (£5025 LHFIG £1675 PC) 3. 4-21-11 & 13 Upper Seagry - £13,000 (£9100 LHFIG £3900 PC) 4. 4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell – £2800 (£1800 LHFIG £450 each parish councils) 5. 4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction - £6500 (£1000 already allocated, £3850 LHFIG, £1650 CTC tbc). 6. Various Bridleways signing, Chippenham - £1500 (£1050 LHFIG, £450 CTC tbc). 				
13	Date of Next Meeting - 3rd October 10am				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£3925**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Chippenham LHFIG		As at April 2023
Budget 2023-24		
A	£36,174.00	LHFIG allocation 23-24
B	£30,946.49	2022-23 underspend
3rd Party Contributions		
	£62.50	CTC for Saxon Street (not confirmed)
	£1,200.00	CM PC for Christian Malford Dropped Kerbs
	£1,600.00	KSM PC for Informal Crossing Improvements
	£75.00	CTC - Primrose Way
	£300.00	CTC - Forest Lane
	£150.00	CTC - Waters Edge Pewsham
	£600.00	CTC - Minster Way
	£750.00	CTC - Waiting Restriction Review (tbc)
	£900.00	NWPC - C151 Ford (tbc)
	£1,800.00	Grittleton PC - C86 West Dunley
	£600.00	YK PC - Dropped Kerbs
	£8,250.00	North Wraxall Parish - Signing and Gateway Treatment
Total contributions C	£16,287.50	
Total Budget 22/23 D	£83,407.99	(A+ B+C)
Scheme Commitments from 2022-23		
Saxon Street , Chippenham Street Nameplate	£250.00	
Parliament Street Phase 2 Changes	8,000.00	Contribution to total scheme cost of £21500
Dropped Kerbs	12,058.00	
Christian Malford Dropped Kerbs	£4,000.00	
Kington St Michael - Informal Crossing Improvements	£5,350.00	
Primrose Way Chippenham - Street nameplate	£250.00	
Forest Lane Chippenham - bollard changes	£1,000.00	
Waters Edge, Pewsham barrier amend	£500.00	
Hardenhuish Lane/Stainers Way barrier removal	£750.00	
Minster Way Chippenham - shared use path amendments	£2,000.00	
Remaining cycle barrier allocation	£1,000.00	
New Schemes 2023-24		
Waiting Restriction Review – Chippenham (TRO)	£2,500.00	
C151 Ford – Road Marking and Signs	£3,000.00	
C86 West Dunley bends - signing and road markings	£6,000.00	
Yatton Keynell John Aubrey Close Dropped Kerbs	£2,000.00	
Cycle Parking Chippenham	£1,750.00	
North Wraxall Parish - Signing and Gateway Treatment	£8,250.00	